

Copy of Circular No.26/60, A4-11453-60 dated 28-6/8-7-1960 from the Chief Conservator of Forests, Trivandrum.

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Sub:- Auction sales – complaints regarding non-issue of confirmation notices and delay in making refunds to the bidders,

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Complaints are being received from bidders to the effect that they are not given confirmation notices and that the refund of amounts due to them are not being made in time. These state of affairs are quite unsatisfactory. The following instructions are issued in this direction.

i) Confirmation notices in the prescribed form should be issued to all bidders by the depot officers on the date of receipt of confirmation of the sale by the competent authorities. Any complaints received in this direction will be seriously viewed and the officers at fault severely punished.

ii) Refund of cheques for cancelled auctions etc., should be issued by the Divisional Forest Officers within 2 months from date of cancellation at the latest. Many complaints have been received that this is being delayed for periods over 1 year.

The above instructions should be strictly adhered to in future.

Sd/- Chief Conservator of Forests.

Copy to all Conservators, Divisional Forest Officers and other subordinates for information and strict attention.

Endt. on F.Dis6699/60 dated 14-7-1960.

Copy to Circular and stock file, A2 and Contract Sections.

By order,

Manager.

D.28.7.