

No. P3. 18360/84/24/24.7.84.

Office of the chief Engineer
General stores and purchase
Trivandrum

CIRCULAR

Stores purchase department during their inspection in 10/83 put forwarded some Suggestions further guidance. So all Executive Engineer are hereby directed strictly to follow the directions given below.

- (1) Executive security bond in Kerala stamp paper in form no. 78 (b) of the stores purchase manual for 90% payment in advance.
- (2) Submit copy of invoice to this office for all the purchase arranged from this office so as to ascertain all the supply is effected in time.
- (3) Submit annual requirement of the pumps and motors required under each divisions after obtaining Administrative sanction so as to invite consolidated tenders for purchase. with necessary details such as Technical sanction A.S. details , budget provision and details regarding pumps and motor with Performa and design details as usual .

Sd/-
For chief Engineer (G1)

To

The superintending Engineer, Irrigation central circle, Trichur.

Endt . on . D9.126/84 dated 1.9.84.

Copy to Executive Engineer , Irrigation Division , Trichur ,
Executive Engineer , Irrigation Division , Ernakulum and Executive Engineer , chimoni dam
project Division ,Echippara fopr information .
copy to all sections in DB & HD'S .
Copy to all JS , SS, AA, FA and to PA'S & SE's Table .

For Superintending Engineer

Enr/3.9.