

Copy of the letter No D2.34780/68 dated 24.4.69 from the chief conservator of forests to the conservator of forest, Trichur.

**CIRCULAR 12/69**

It has been observed in certain instances tender forms have been signed by managers or head accountants on behalf of the Divl. Forest officers concerned. This procedure is not correct. Tender forms cannot be considered as letters on communications which alone the manager or Head accountant are authorised to sign according standing orders. It is therefore ordered that in future tender forms are to be issued only under the signature of the Divisional forest officer or Asst. Conservator of forest as the case may be. The receipt of this circular should be acknowledged.

Sd/- chief conservator of forests.

To,

All conservators, DFO' S ACFS etc . copy to stock file D3, D4,D5 \$ D6

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/True copy/

Endt. On ML. 8704/69

Copy to all contract sections, D section , S.S.Stock file .

mvc/-

for Conservator of Forests, Trichur.