

A5-6263/73

Office of the Chief Conservator of Forests  
Trivandrum , Dated : 23.03.1973.

**CIRCULAR NO.12/73**

Sub:- Public Accounts Committee 1972-73 – XIIth Report para 2.55 2 cases of writes off.

The public Committee after examination of cases of writes off relating to Agriculture Department has observed as follows:

“The Committee desire that procedures like writes off, waives permission etc. which have been prescribed for the smooth and efficient functioning of department should be resorted to only with extra case after examining the write off each case. The Committee recommend that sanction for ex-gratia payment should be accorded only very sparingly”.

The attention of all the sub officers of and above the rank of Assistant Conservator of Forests is invited to the above observation of the Public Accounts Committee. They are requested to exercise more care while sending proposals for write of amounts and observe the rules and procedures so that such observation made by the Public Accounts Committee can be avoided in future. Before sending proposals for write of they should explore all possibilities for recovering the amount from the persons concerned.

Sd/-  
P.T.Devassy,  
Chief Conservator of Forests

To

All sub officers of and above the rank of Asst. Conservator of Forests

Endt. on HA.7542/73 (L.Dis) dated 10-10-1973

Copy to TR, CH, ML, KT, PC and MR sections for information  
Copy to Stock file.

For Conservator of Forests,  
Trichur.