

GOVERNMENT OF KERALA

Finance (Expenditure-B) Department

CIRCULAR

No. 74/93/Fin.

Dated, Thiruvananthapuram, 21st October, 1993.

Sub.—Travelling Allowance—Drawal of advance T. A. Limit—Instructions Issued.

Ref.—G. O. (P) No. 509/92/Fin. dated 25-8-1992.

Instances have come to the notice of Government where Travelling Allowance advance was sanctioned in excess of the admissible T. A. claims and the final T. A. bills are not preferred in time as required under Article 53 (e) K.F.C. (Vol. I). As per Article 88, Kerala Financial Code Vol. I, the competent authority may grant advance T. A. to an officer during a journey on tour. The amount advanced should, under no circumstance, exceed the amount of T. A.

In the circumstances, all the Controlling Officers/Drawing Officers are requested to ensure that the advance T. A. sanctioned shall not in any case exceed 75% of the T. A. that would be admissible for the tour to be undertaken. The Drawing Officers/Controlling Officers will be held personally responsible for violation of these instructions.

All the Heads of Departments/Offices are requested to bring the contents of the Circular to the notice of the sanctioning authorities and other employees.

M. MOHANKUMAR,

Commissioner and Secretary (Finance).

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To

- The Accountant General (A & E Audit), Kerala, Thiruvananthapuram.
- All Heads of Departments and Offices.
- All Commissioners and Secretaries/Secretaries to Government.
- All Department (all sections) of the Secretariat.
- The Secretary, Kerala Public Service Commission, Thiruvananthapuram, (with C.L.).
- The Registrars, University of Kerala[Cochin|Calicut|Kottayam (with C.L.).
- The Registrar, Kerala Agricultural University, Trissur (with C.L.).
- The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram, (with C.L.).
- The Secretary, Kerala State Electricity Board, Thiruvananthapuram, (with C.L.).
- The Registrar of High Court, Ernakulam (with C.L.).
- The Secretary to Governor.
- The Private Secretaries to the Chief Minister and other Ministers.
- The Private Secretaries to the Leader of Opposition and Government Chief Whip.
- The Deputy Secretary to the Chief Secretary.

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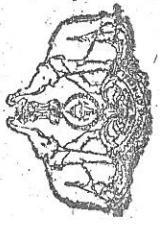
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