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GOVERNMENT OF KERALA

Finance (P. F.) Department

CIRCULAR

51/91/Fin
Thiruvananthapuram, 19th August 1991.
Sub:—General Provident Fund—Obliterating the arrears of Provident Fund Accounts in the Accountant General's Office—Crash programme "Operation" Profound—Instructions issued.

- Ref:—1. Circular No. 3/87/Fin. dated 22-1-1987.
- 2. Circular No. 68/88/Fin. dated 17-9-1988.
- 3. Circular No. 10/89/Fin. dated 1-3-1989.
- 4. Circular No. 17/93/Fin. dated 5-2-1991.

5. D.O. No. FM II/9-45/91-92/259 dated 26-7-1991 from the Accountant General, Kerala addressed to Chief Secretary to Government of Kerala.

Government have time and again issued several instructions for the speedy settlement of Provident Fund claims and accounts. The Accountant General in his Letter 5th cited has now brought to the notice of Government that a crash programme code named "Operation Profound" is proposed to be launched in his office with a view to obliterating the arrears of Provident Fund accounts by Independence day 1992. The success of the above time bound programme and the accuracy of Provident Fund accounts largely depends on the correctness and completeness of the inputs material (such as Provident Fund schedules, challans, applications for admission to General Provident Fund, nominations, closure applications etc.) received from the departmental officers and their promptness in sending this materials. All Heads of Departments, Drawing and Disbursing Officers, Controlling Officers and Treasury Officers etc. are, therefore, directed to keep the following points in view.

- (1) To respond promptly to the enquiries of the Accountant General and furnish the required details/documents on "Top Priority" basis.
- (2) To ensure all statements furnished are properly authenticated.

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(3) All communications issued as part of this programme will be snperscribed "OPERATION PROFOUND". The departmental officers while responding should give the same superscription on their letters also so as to give special consideration.

Section
Head of Dept.
and of B.O.

All the above instructions should strictly be adhered to. Any laxity in the matter will be viewed seriously.

By order of the Governor,
V. N. AMBIKA DEVI,
Additional Secretary (Finance).

To

- The Accountant General (A & E), Kerala, Thiruvananthapuram.
- The Accountant General (Audit) Kerala, Thiruvananthapuram
- All Heads of Departments and Offices.
- All Departments and Sections of the Secretariat.
- The Registrar of High Court, Ernakulam (with C.L.).
- The Registrar, University of Kerala/Cochin/Calicut and Kottayam (with C.L.).
- The Advocate General, Kerala, Ernakulam (with C.L.).
- The Registrar, Agricultural University, Mannuthy, Thrissur (with C.L.).
- The Secretary, Kerala Public Service Commission (with C.L.).
- The Secretary, Vigilance Commission (with C.L.).
- The Secretary, Kerala State Electricity Board, Thiruvananthapuram.
- The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram
- The Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.
- The Private Secretaries to Chief Minister and other Ministers.
- The Secretary to Governor.
- The Private Secretary to the Leader of Opposition, M. L. A. Hostel, Thiruvananthapuram.
- The Under Secretary to the Chief Secretary.
- The Stock file.