

# GOVERNMENT OF KERALA

## Abstract

Public-Services – Promotion of typists as stenographers- Procedure Orders- Clarification issued.

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PUBLIC (SERVICE D) DEPARTMENT

**G.O. MS.92.**

**Dated 3-2-1962**

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**Read:** G.O. (P) 930/PD DT. 28-10-1959

2. Letter No. ER1-19112/61 DT. 24-6-1961 from Board of Revenue

## ORDER

According to the G.O. read above the vacancies of Stenographers in offices and Departments other than the Secretariat should also be filled up in the ratio of 1:1 between candidates directly recruited and those promoted from among typists possessing the prescribed qualification.

2. In the reference second cited the record of revenue raised a doubt as to whether the Commission will allow Typists who appeared for a test once, and failed, to appear for the test a second time, and (2) whether the tests are being conducted periodically and if so, at what intervals and (3) whether the existing list of successful candidates should be exhausted before supplementary tests are conducted.

3. Government after due consideration and in consultation with the Public Service Commission are pleased to clarify that (1) a typist can appear for the test any number of times, and can take his chance for getting himself qualified, and that when once he has passed the test of the Commission, he will be declared eligible for promotion as Stenographer and can claim promotion, when his turn for promotion arises, (ii) the test for the promotion of Typists as Stenographers will be conducted annually at regular intervals. Candidates who come out successful in the subsequent tests and declared eligible for promotion will be added to the list of the previous list or lists. Promotions

will be made from the consolidated list of eligible candidates in the order of seniority as Typists, as and when vacancies arise for promotion as stenographers.

By order of the governor  
Sd/- Deputy Secretary

To  
All Heads of Departments.

Endorsement on F. Dis. 4940/62 dated 12-2-1962

Copy to all sub-officers for information and guidance  
Copy to E1, E4 and E5 and Faircopy Superintendent for circulation and E3-Stock file.

M.P.Gunan  
For chief Conservator of Forests  
Forwarded/ By Order

Superintendent.

Office of the Chief Conservator of Forests, Trivandrum  
JR/28-2

E. 4674/62

Endt.on E.(F Dis) 4674/62 or -3-62  
Copy to Stock of Circular file