

**GOVERNMENT OF KERALA**  
**Abstract**

Public Service- Mutual and inter-departmental transfers- principles-Revised orders issued-

PUBLIC (SEVICE B) DEPARTMENT.

G.O. MS. No.4

Dated 2<sup>nd</sup> January, 1961

- Read:- 1. G.O.MS. No 455/Public (Services) dated 1.4.1959.  
2. Letter No.A6- 11069/59 dated 22.8.1960 from the secretary,  
Kerala Public Service Commission.

**ORDER**

In super session of the orders in the G.O. cited, the Government Direct, in consultation with the Kerala Public Service Commission, that mutual or inter-departmental transfers of Government servants form one unit to another within the same Department, or from one dept. to another within the same Subordinate service may be ordered by the appointing authorities concerned on request, subject to the following conditions:

1. A person transferred to a new unit will take rank below the junior most in the category in the new unit or department; He will not be allowed to count his previous service towards seniority. Such transfers should not be prejudicial to the legitimate interest of anyone in the department to which he is transferred. But he may be allowed to count his previous service forwards increment, leave, pension, gratuity etc.

He will not be required to undergo fresh probation, if he has already completed probation.

2. A permanent persons need not be required to relinquish his permanent. He may be permitted to retain his permanent lien in the old post until he is confirmed in the new unit or department; but he can come back to the old unit or department only if and when there is not vacancy for him to continue in the new unit, or if for any reason his pay in the substantives post in the parent department becomes higher than the pay of the new post held by him.

3. Transfers should be made only in cases in which the posts concerned carry they same scale of pay and have the same qualifications and method of recruitment prescribed.

4. Persons transferred from one dept. to another or from one unit to another in the same dept. due to proved administrative reasons will retain all their rights in the old unit or departments, as the case may be.

5. In the case of transfers (other than those coming under item (4) above, no T.A. or joining time spay will be allowed whether at the time of first transfer or at the time of reversion to the parent Departments.

2. If any exception form the above procedure has to be made in any case, the concerned Head of the Department may forward to Government detailed proposals showing the special reasons for making such exception Government will then, in consultation with the Public Service Commission, where necessary issue appropriate orders in such cases.

(By Order of the Governor)

T.Krishnan Nair,  
Chief Addl. Secretary to Government.

Endt:E4-F.Dis.480/61 dated 2.2.1961.

Copy forwarded to all sub Officers,E1 to E5, supdts. E & A.  
Sd/Superintendent.

Endt. on F.Dis. 578/61 dated 1.2.1961.

Copy to stock file and Section.

Sd/  
Conservator of Forests.

Forwarded / By Order,

Clerk