

GOVERNMENT OF KERALA

Abstract

PUBLIC SERVICE – CORRECTION OF DATE OF BIRTH NOTED IN THE
SERVICE REGISTER – FURTHER INSTRUCTIONS – ISSUED

PUBLIC (SERVICES - D) DEPARTMENT

G.O. MS. No. 39/72/PD

Dated, Trivandrum, 22nd January 1972

Read:- 1. G.O. MS. No. 345/PD dated 27-6-1962
2. G.O. (P) No. 344/PD. Dated 27-3-1965

ORDER

Accounting to the existing orders, every person newly appointed to Government service whether permanently or temporarily should produce satisfactory proof of date of birth to the Appointing Officer or Head of the office as the case may be. Once the date of birth has been accepted and recorded in the Service register, it should form conclusive evidence of the same in respect of all future Government transactions. The entry in the Service register should be full and it should indicate on what evidence the date of birth is accepted by the Appointing Officer or the Head of office. Normally corrections of dates of birth in the Service Registers are made in exceptional cases based on those made in the school records in regard to which the Director of Public Instruction is the competent authority. It is seen that in certain cases application for corrections of dates of birth are made by Government servants in the eve of their retirement. Government have examined the matter and are pleased to order that except in exceptional cases where it has been adequately made out that the concerned officer did not and could not have an opportunity to make his request, requests for correction or alteration of dates of birth of Government servants will not be allowed within two years of the date of their retirement.

By order of the Governor,
N. M. ROSA
Deputy Secretary.

To

All Heads of Departments and Offices
All Officers of the Secretariat
All Departments (All Sections) of the Secretariat
The Secretary, Kerala Public Service Commission (with C.L)
The Registrar, High Court, Ernakula (with C.L)
The Registrar, University of Kerala (with C.L)
The Registrar, Kerala Agricultural University, Trichur (with C.L)
The Registrar, Cochin University (with C.L)
The Advocate General, Ernakulam (with C.L)
The Secretary to Governor
The Private Secretaries to Chief Minister and other Ministers
The Stenographers to Chief Secretary and Additional Chief Secretary
The Stenographers to Joint Secretary (Public Dept)
All Recognized Service Associations
The Accountant General Kerala
The Stock File