

Office of the Conservator of Forests,  
Central Circle, Trichur Dist.

**Copy of Chief Conservator's Circular No.46/77 (C1.43535/77) dated 2-8-1977.**

**Circular No. 46/77**

It is noticed that in the case of supply as well as sale coupe contracts the period fixed is generally insufficient and this has resulted in the period of contract being extended for a number of months. Though instructions have been issued on several occasions that the period in such cases should be fixed on a realistic basis taking into consideration the quantity of work involved, the season the nature of the area etc.it is seen that this has not been strictly adhered to. There are instances where the period of the contract has been fixed as till the end of a particular month due to reasons beyond the control of the Divl. Forest Officer, the date of execution of agreement is delayed resulting in the contractor getting sometimes a few days to complete the work. There is an instance in which the contract got only three days after execution of agreement. In quite a number of cases relating to sale coupes, the period is fixed as till the end of February since the area is required for the purpose of raising plantations. There is a wrong procedure and leads to a lot of complications. It is therefore hereby ordered that the period of contract in all cases should be fixed as.....months from date of execution of agreement. This will ensure that the contractor gets a reasonable period for completing the work. Exceptional cases may be there calling for extension of time, but the period of working should be fixed that such contingencies do not arise. Even in the case of areas intended for raising Plantations, there is no point in fixing an unworkable period. Rather the planting programme may be postponed to the next year in such cases.

SD/-

*Chief Conservator of Forests*

To

All Conservators of forests/ Divl.Forest Officers/Asst Conservator of Forests.

Endt.on Tr.15387/77 dated 18-8-77 (L.Dis)

Copy to Sections, KT, ML, MR & CH for information.

Copy to stock file.

Copy to Chief Conservator's circular file.

For conservator of Forests,

Trichur