

**CIRCULAR**

Sub: - Issue of cement to the contractors from Districts Stores for various works undertaken by PWD – avoidance of pilferage, black –marketing ect. – Instructions issued –reg.  
Ref:- Letter No. 7070-B3/81/vig. Dated 23-11-1981 from the special secretary to government, vigilance (B) Department.

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Government in the letter cited has forwarded a copy of the petition of from the vigilance Enquiry Committee. In the petitions they have suggested some remedies / norms to avoid corruption and blank – marketing of cement in the name of departmental works by the contractors of this department. Accordingly, the following instructions are issued;

- 1) A record should be maintained for each work, to watch the time of supply of cement from the stores and the time at which a view to avoid pilferage of cement issued to contractors from stores during transit to work sites.
- 2) Gate passes should be collected by the site officers and proper register should be maintained by Assistant Engineer in charge of works showing the time of dispatch of the materials from the stores and that of arrival at site in order to defect the delay in transportation. if there is unnecessary delay in transing the materials , the explanation of the contractor should be called for , under information to the Assistant Executive Engineer and Executive Engineer concerned . The contractor should be called for, under information to the Assistant Executive Engineer and Executive Engineer concerned.
- 3) The registration should be reviewed by the inspecting offices like Executive Engineer during their inspection of the work sites and their remarks recorded in the same.  
The instructions contained above should be scrupulously followed in future without any lapse.  
Receipt of the circular may be acknowledged.

Sd/-  
CHIEF ENGINEER

To  
The superintending engineer, irrigation central circle, Trichur.

Forwarded / by order  
SD/-  
SUPERINENENT

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End. On D9-795/82 dated 7-5-82.

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Copy to executive Engineers for strict attention.  
Copy to all sections in Drawing Branch and Head draftsmen.  
Copy to personal Assistants table and superintending Engineers table.

S/12/5

For superintending Engineer