

GOVERNMENT OF KERALA

Abstract

Loans and Advances-Scheme for payment of advance to class IV
Employees for meeting marriage expenses of their female
Children-Sanctioning Authority-Delegation of
powers to Heads of Department-Orders Issued

By order of the Governor, **R.S. Premalatha**
Additional Secretary (Finance)

1604

G.O.(P) No. 1992/99/Fin.

Finance (Loans) Department

Dated, Thiruvananthapuram, 11th October, 1999.

- Read:- 1. G.O.(P) No. 734/97/Fin. dated 28.08.1997
2. Circular No. 83/97/Fin. dated 05.11.1997
3. Circular No. 72/98/Fin. dated 23.10.1998

ORDER

As per Government Order read above, Government had introduced a scheme of sanctioning Rs. 25,000 as loan to the Class IV employees to meet the marriage expenses of their female children. In the Government Order it was ordered Inter alia that the authority sanctioning the loan is Government in the Finance Department.

2. Several Service Organisations represented to Government to delegate the authority to the Heads of Department to avoid delay.

3. Government have examined the matter in detail and are pleased to order that as in the case of House Building Advance, the competent authority to sanction above advance will be the Heads of Department as detailed below:

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| I. Heads Department | IV. Additional Secretary, Finance (Accts.) Department. |
| II. District Collectors | V. Secretary to Government, Law Department |
| III. Additional Secretary, GA (Accts.) Department. | VI. The Secretary to Government, Legislature Department. |

4. The Government order above will stand modified to this extent.
5. The terms and conditions of the loan, the form of application and proforma are appended herewith.

By order of the Governor, **Dr. A.K. Dubey**
Secretary (Finance Expenditure)

SCHEME FOR ADVANCE TO CLASS IV EMPLOYEES FOR MARRIAGE EXPENSES OF THEIR FEMALE CHILDREN

Eligibility for the advance-All Class IV employees who have put in continuous service of not less than five years and have at least 2 years service for superannuation.

Amount of loan- The maximum amount of advance admissible will be 15 times of basic pay subject to a maximum of Rs. 25,000. The amount will be released in one instalment.

Interest-Interest will be 9% per annum as in the case of House Building Advance.

Repayment-Repayment will be fixed based on the length of the remaining service. The maximum number of instalments admissible will be 60 (Sixty). Recovery will commence from the next month onwards after the drawal of the advance. The recovery should be completed (both Principal & Interest) before 12 months from the date of retirement. Balance if any outstanding will be adjusted from the D.C.R.G.

Mode of Sanction-The Head of Department should obtain and keep the original application in their office and a detailed proforma as in the case of House Building Advance and Motor Conveyance Advance should be forwarded to this Department for allotment of funds. The Heads of Department should assess the requirement of fund in every three months and details of application should be forwarded to Government for funds.

Accounts-The Heads of Department should keep a detail Account of loan and repayment in the loan register in a way susceptible to internal and Statutory Audit.

APPLICATION FOR ADVANCE TO CLASS IV EMPLOYEES TOWARDS MARRIAGE EXPENSES OF THEIR DAUGHTERS

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| 1. Name of the applicant : | (d) Net salary : |
| 2. (a) Date of birth : | 6. Name of daughter for whose marriage has been proposed. : |
| (b) Date of retirement : | 7. Date of marriage : |
| (c) Date of entry in service : | 8. Amount of advance required : |
| 3. Designation : | 9. No. of instalments in which the advance is desired to be repaid : |
| 4. Length of remaining service : | 10. Name of Treasury |
| 5. (a) Monthly pay and scale of pay : | |
| (b) Substantive pay : | |
| (c) Details of recovery : | |

DECLARATION

I hereby declare that the information given above is true and that the advance sanctioned will be utilised for the marriage of my daughter..... I certify that the amount has not been drawn previously for the same purpose.

Place:

Date:

Signature of the applicant

CERTIFICATE

Certified that facts mentioned above are true

Countersignature of the Head of the Department.

Drawing and Disbursing Officer.

PROFORMA

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| 1. Name and Designation : | 8. Length of remaining service as on the date of application year..... month : |
| 2. Date of Birth : | 9. Date of receipt of application : |
| 3. Date of retirement : | 10. Amount of Advance applied : |
| 4. Date of entry in service (FT) : | 11. Eligible amount of advance : |
| 5. Scale of pay : | 12. Date of Marriage : |
| 6. Basic pay : | 13. Remarks : |
| 7. Length of service on date of application (year & month) | |

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