

No-IL-14668/82

OFFICE OF THE CONSERVATOR OF FORESTS
CENTRAL CIRCLE, TRICHUR-20, Dt./17-12-82.

CIRCULAR No. 3/82.

In many cases, the Covering Reports enclosing Estimates for the work do not contain sufficient information enabling the sanctioning authority to control the 'Expenditure' within the Budget allotment, scrutinize and sanction the Estimate items convincing their necessity their necessity.

Therefore, it is ordered that the report on Estimates to be submitted to this office be in the Proforma appended. No other covering report is necessary except the PROFORMA duly filled up.

(Sd).T.K.Raghavan Nair, IFS,
CONSERVATOR OF FORESTS.

To

All Divl. Forest Officers/Asst: Conservator of Forests, Social Forestry, Trichur.
Copy to Sections: TR/VC/**/CH/G4/SW/A1/D & D1 and
Copy to Sections: CF/AA/SS/Circular file.
Copy to Sections: JS.

Encl: Proforma.
RAN/18.12.
35 Copies.

For CONSERVATOR OF FORESTS.

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CIRCULAR NO.3/82

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(sd.) T.K.Raghavan Nair, IFS.,
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