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GOVERNMENT OF KERALA
Public (Services D) Department
CIRCULAR

No 5/66/PD.

Dated, Trivandrum, 29th September 1966.

Sub: OFFICE PROCEDURE—ORAL INSTRUCTIONS TO LAW OFFICERS—
DISCOURAGING OF.

An instance has come to the notice of Government where certain oral instructions alleged to have been given to a Government Pleader were not taken into account by him as a result of which the case was decided against Government resulting in heavy loss. The responsibility could not however be fixed on any of the officers as there was no record to prove that instructions were actually given. To avoid such a contingency Government direct that the practice of giving oral instructions to Law Officers should be avoided in future as far as possible, except in an emergent situation. Whenever oral instructions are given to Law Officers they should be followed by a letter of confirmation.

R. DORAI RAJ,
Joint Secretary.

All Sections of the Secretariat
All Heads of Departments and Offices
The Secretary to the Governor
The Private Secretaries to the Advisers
The Stenographer to the Chief Secretary
Copy to all officers of the Secretariat (including Law and Finance)
The Secretary, Public Service Commission (with C. L.)
The Registrar, High Court
The Registrar, University of Kerala
The Secretary, Kerala State Electricity Board
The General Manager, Kerala State Road Transport Corporation
The Advocate General
The Chairman, Social Welfare Advisory Board
The Chairman, Agricultural Income Tax and Sales Tax Appellate Tribunal, Trivandrum
The Managing Director, Kerala State Industrial Development Corporation
The Secretary, Administrative Re-organisation and Economy Committee
The Managing Director, Kerala State Tourist and Handicrafts Development Corporation

GPT. 3/2574/66/B