

GOVERNMENT OF KERALA
Abstract
RULES – KSRS – RULE 173 – PART III – AMENDMENT ISSUED

FINANCE DEPARTMENT

G.O.(P)519/63/Fin.

Dated, Trivandrum 17th September 1963.

Read:- Letter No.PR.1/G1/6-44/Vol.4/702 dated 24-5-1962 from the Accountant General

ORDER

Rule 173 Part III K.S.R.s as it now stands provides for the return of the Service Books to the persons concerned on their resignation/discharge from service without fault/retirement etc. or to a pensioner. The corresponding rule in the C.S.R. governing the Central Government employees is quite different asunder Article 818 of the these Rules (CSR) the Service Book should not be returned to the parties concerned in any circumstance. Under the Government of India rules the Service Book has also to be retained for a period of 5 years after death or retirement of the Officer which ever is earlier. The Accountant General in his letter cited has suggested that it is desirable to adopt in the K.S.Rs also rules similar to those in the Central Government rules.

2. Government accepts the suggestion of Accountant General that the Service books should not be returned to the persons concerned. Regarding the period of retention of the Service Books, Government feel that they should be preserved for a longer period than that provide^{3d} in the Central rules, for reference in case a revision of retirement benefits is necessitated even after five years. They, therefore, order that the Service Books should be kept in the custody of the head of Office in which the Officer served last for a period often years after the death while in service, discharge, resignation, dismissal, retirement etc. of the Officer as the case may be. Rule 173 Part III K.S.R.s will be amended accordingly.

3. The following notification will be published in the next issue of the Kerala Gazette.

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor of Kerala hereby makes the following amendments to K.S.Rs namely:-

Amendments C.S. No.34/65

In Part III of the said rules, in rule 173, (1) for the last sentence, the following sentence shall be substituted namely:-

“The Service Book shall not be returned to the officer on the termination of his service by retirement, resignation, dismissal or discharge from service without fault as the case may be. It shall be retained by the Head of the Office in which the Officer last served for a period of ten years after the termination of his appointment or death while in service as the case may be”.

(2) for the note and instructions, the following note shall be substituted, namely:-
“Note: The Service Book of an officer who has been dismissed and who is afterwards reinstated should, on requisition, be returned to the head of the Office in which he is re-employed.

A similar course should be adopted when an Officer has been discharged without fault or resigns and is subsequently re-employed.

These orders will apply to cases of retirement, death etc. taking place from the date of issue.

By order of the Governor,
K.A. SREEDHARA MENON,
Joint Finance Secretary,

To

The Accountant General.

All Heads of Departments and Offices.

The Secretary, Kerala Public Service Commission (with C.L.)

The Registrar of High Court (with C.L.)

The Registrar, University of Kerala (with C.L.)

The Secretary, Board of Revenue.

The Departments and Sections of the Secretariat.

The Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries,

Under Secretaries and Assistant Secretaries to Government.

The Confidential Clerk to the Chief Secretary.

The Private Secretaries to the Chief Minister and other Ministers.