

GOVERNMENT OF KERALA
Finance Department
CIRCULAR

No.2/67/Fin.

Dated, Trivandrum, 2nd January, 1967.

Sub: Allowance-Drawal of daily allowance on tour where the officer is supplied with a means of conveyance without charges-
Instructions – issued.

According to Rule 110, Kerala Service Rules, Part II, when an officer who is supplied with a means of conveyance without charges returns to headquarters on the same day, he is entitled to full daily allowance if the absence from headquarters, exceeds 12 hours. If such absence exceeds 6 hours but does not exceed 12 hours, daily allowance is admissible at half the rates and in case the absence does not exceed 6 hours the officer is entitled to no daily allowance.

While discussing the question of scrutiny of inspection reports in the conference of the Vigilance Officers, it was observed that certain inspection reports revealed that there were instances where the officers had stayed for more than 12 hours from headquarters with a view to getting daily allowance at full rate. It is necessary to curb this tendency on the part of officers. All controlling officers are, therefore, requested to be more vigilant in scrutinizing the Travelling allowance claims of their subordinates. They should ensure that the time taken was justified and that there was no abuse for the sake of drawing daily allowances at half rates or full rates as the case may be.

By order of the Governor,

R. GOPALASWAMY,
Finance Secretary.

To

The Accountant General,
The Heads of Departments and Offices
All Departments and Section of the Secretariat
The Registrar, High Court (with C.L)
The Secretary, Kerala Public Service Commission (with C.L)
The Secretary, Vigilance Commission (with C.L)
The Registrar, University of Kerala (with C.L)
The Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Assistant Secretaries to Government.
The Private Secretaries to Advisers
The Secretary to the Governor
The Stenographer to the Chief Secretary.
The Home 'F' Department-Vide U.O. Note No.49717/Fr/66 Home
Dated 22-11-1966.