

No.B2. 46882/68.

Office of the Chief Conservator
Of Forests, Trivandrum, dt. 12-2-69.

Circular No. 6/69

Sub:- Disciplinary cases of the Forest Department-Expeditious disposal of instructions issued.

Ref:- 1. This office endt. No.D.Dis.(B2) 38427/65 dt. 8-12-65.
2. This office Circular No. 14/67 (B2-12415/67)dt. 14-4-67.

The Public Accounts Committee in its recommendation to Government suggested among other things that delay in taking disciplinary action against the delinquent officials under the Government should be avoided and that the pending disciplinary cases should be disposed of expeditiously. The time schedule to be observed in various stages of the disciplinary cases were intimated to all subordinate officers in this office endorsement 1st cited. The delay in finalizing the disciplinary proceedings can be avoided considerably, if the instructions contained in the endorsement dated 8-12-65 are followed scrupulously in all offices. In this office circular 2nd cited (booklet) useful instructions regarding institutions major & disciplinary cases against subordinates both for inflicting and minor penalties and the time lag to be observed at each stage of the case were issued to all disciplinary authorities of this Department. But the instructions issued from this office in regard to the disciplinary matters are not followed scrupulously in many of the subordinate offices.

2. All officers are therefore requested to pay special attention to disciplinary matters and deal with the cases in accordance with the instructions issued from this office from time to time. The files relating to disciplinary cases, especially long pending ones, should be disposed of expeditiously, strictly in accordance with the flow process chart. With a view to ensuring that subordinate officers deal with disciplinary cases strictly in accordance with the rules and instructions, the Conservators must verify some of the pending files relating to disciplinary cases during their inspection of subordinate offices.

3. The receipt of this circular should be acknowledged by return.

Sd/-T.N. Somasekharan Nair,
Conservator of Forests in charge
Of Chief Conservator of Forests.

To

All Conservators, Divl. Forest Officers/Asst. Conservators,
Working Plan officers, The Wild Life Preservation officer
Thekkady, Principal, Kerala Forests School Walayar, Deputy
Conservator of Forests, Volume Table Preparation unit,
Trivandrum, The Silvicultural research officer, Trivandrum,
Forest Veterinary officer,
The Secretary to Government, O& M Division,
Government Secretariat, Trivandrum.

The Secretary to Government, Agriculture
(Forest Estt.) Department
The Secretary to Government, Home (F) Department.
The Secretary, Vigilance Commission, Trivandrum
Copy to The Senior Superintendent, B.Section
The Vigilance officer,
B1,B2,B3, and B5 sections.
File No. B2.48148/67.

Sd/-

For Chief Conservator of Forests.

Endt. on G1-4513/68 dated: 1-3-1969.

Copy forwarded to H.A., P.C. and E1 section
Copy to S.S. and stock file

for Conservator of Forests.