



GOVERNMENT OF KERALA  
**Abstract**

Forest & Wildlife Department – Establishment – Duties and functions among the Principal Chief Conservators Forests , Additional Principal Chief Conservators of Forests and Chief Conservator of Forests – Revised – Orders issued.

**FOREST & WILDLIFE (F) DEPARTMENT**

**G.O(MS) No. 43/06/F&WLD**

**Thiruvananthapuram, Dated, 28 -12-2006.**

Read: i) G.O (Rt) No.160/2000/F&WLD dated 6.4.2000

ii) Letter No. IFSI – 250/2005 dated 25.7.06 and 29.9.06 of the Principal Chief Conservator Forests , Thiruvananthapuram.

**ORDER**

In order to streamline the functioning of the Forest Head Quarters Government are pleased to revise the duties and functions among Principal Chief Conservator Forests , Additional Principal Chief Conservator of Forests and Chief Conservator of Forests as appended to this Government Order.

By Order of the Governor

**N. SUKUMARAN**  
Additional Secretary,  
For Secretary to Government.

To

Principal Chief Conservator Forests  
Principal Chief Conservator Forests (D&P)  
Additional Principal Chief Conservator of Forests (Protection)  
Additional Principal Chief Conservator of Forests (Social Forestry)  
Additional Principal Chief Conservator of Forests (D&P)

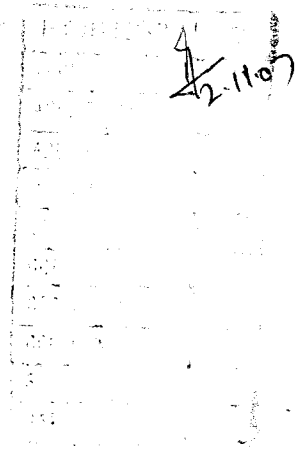
✓ *in A/E* - Chief Conservator of Forests  
Accountant General (A&E / Audit) Kerala  
General Administration (Special C) Department

Copy to:- Private Secretary to Minister F&A)  
PA to Secretary (Forests).

**Forwarded / By Order**

  
**Section Officer**

G/1.2.07



**DUTIES AND FUNCTIONS FOR THE PRINCIPAL CHIEF CONSERVATOR  
OF FORESTS AND ADDITIONAL PRINCIPAL CHIEF  
CONSERVATORS OF FORESTS**

**I. Principal Chief Conservator of Forests**

1. General administration and coordination of all the wings of Kerala Forest Department
2. Overall control and coordination over the Chief Conservator of Forests (Administration)
3. Overall control and coordination over the Chief Conservator of Forests (Vigilance)
4. All establishment matters relating to the members of Indian Forest Service
5. All Policy matters
6. Overall control over the Regional Chief Conservator of Forests and Chief Conservator of Forests (Protection)
7. The Principal Chief Conservator Forests shall have powers to assign any function to any of the officer as and when it become necessary. The Principal Chief Conservator Forests will have full powers to exercise administrative control over the wings.

**II. Principal Chief Conservator of Forests (Development & Protection)**

1. Overall control and coordination over the Chief Conservator of Forests and wings headed by the Additional Principal Chief Conservator of Forests (Planning)
2. Overall control and coordination over the Chief Conservator of Forests and wings headed by the Additional Principal Chief Conservator of Forests (Social Forestry)
3. Overall control and coordination over the Chief Conservator of Forests and wings headed by the Additional Principal Chief Conservator of Forests (Development&Protection)
4. Overall control and coordination over the Chief Conservator of Forests (Wildlife) and the wing

**III. Additional Principal Chief Conservator of Forests (Planning)**

1. Overall control over the Chief Conservator of Forests (WP&RC) and the wing
2. Overall control over the Chief Conservator of Forests (Planning) and wing

**IV. Additional Principal Chief Conservator of Forests (Social Forestry)**

1. Overall control over the entire Social Forestry Wing including Social Forestry Regional Chief Conservator of Forests.

**V. Additional Principal Chief Conservator of Forests (Development & Protection)**

1. Overall control and coordination over the Chief Conservator of Forests (Development) and the wing
2. Overall control and coordination over the Chief Conservator of Forests (IHRD) and the wing
3. Overall control and coordination over the Chief Conservator of Forests (FMIS) and the wing
4. Overall control and coordination over the Chief Conservator of Forests (Ed&TW)
5. Overall control and coordination over Tribal Rehabilitation Commissioner, Kochi
6. Overall control and coordination over the Chief Conservator of Forests (Special Afforestation & Nodal Officer)

## DUTIES AND FUNCTIONS OF CHIEF CONSERVATORS OF FORESTS

### I. Chief Conservator of Forest (Administration)

1. Recruitment and establishment and disciplinary matters of all categories of staff except IFS officers.
2. General administration at the Forest Headquarters
3. Maintenance of infrastructure, equipment and vehicles at the Headquarters except procurement
4. LA interpellation of all wings and control over parliament section / cell and its coordination
5. Grievance Redressal Cell for staff
6. Coordination of matters relating to Right to Information Act.

### II. Chief Conservator of Forests (Protection)

1. Matters relating to coordination of forest protection, also power to get all the information from Regional CCFs on protection matters
2. Matters relating to forest leases
3. All matters relating to Forest Acts and Rules except Wildlife Protection Act or Acts specifically dealt by other CCFs.
4. Matters relating to Vested Forests
5. Administrative control over Law Wing in KFD
6. Monitoring of revenue and revenue collection
7. Matters relating to sale of forest products except NTFPs
8. Allotment of raw materials
9. Matters relating to Legislature Committee on assurances, Environment Committee and Petitions Committee
10. Matters relating to Environment Protection Act & Forest policy
11. Control over the staff on establishment matters relating to the staff working in the Protection wing.

### **III. Chief Conservator of Forests (Development)**

1. Matters relating to Budget, Annual Plan of Operations
2. Matters relating to accounts, C&AG audit, internal audit
3. Submission of proposals for Letter of Credit
4. Matters relating to Public Accounts Committee, Subject Committee, Estimates Committee, draft paras and inspection reports
5. Control of Kerala Forest Development Tax funds
6. Matters relating to Revolving Fund for Teak and Pulpwood and its operations
7. Procurement of vehicles, telephones and other assets in the Department.
8. Matters related to staff quarters
9. Control over the staff on establishment matters relating to the staff working in the Development wing.

### **IV. Chief Conservator of Forests (Wildlife), Thiruvananthapuram**

1. Matters relating to management and administration of protected areas
2. Chief Wildlife Warden will also control the activities of Chief Conservator of Forests (Biodiversity, Thiruvananthapuram) & CCF, Wildlife (Northern Region, Palakkad).
3. Management and administration of National Conservation Projects like Biosphere Reserve, Project Tiger, Project Elephant
4. Statutory functions as Chief Wildlife Warden of the state
5. Matters relating to the Wildlife Protection Act
6. Wildlife conservation and management
7. All matters relating to wildlife offences within and outside PAs
8. All matters relating to Biodiversity Conservation
9. Matters relating to control, maintenance and functioning of wireless network in the Department
10. Administration and establishment matters relating to the staff working in the Wildlife wing.
11. Development of databank for wildlife, biodiversity and ecodevelopment schemes in the PAs
12. Matters relating to Wildlife Research, coordination with MoEF on wildlife and R&D institutions

**Chief Conservator of Forests (Wildlife Northern Region), Palakkad**

*In Northern Region:*

1. Matters relating to the management and administration of Protected Areas.
2. Administration of the National Conservation Policies like Bio Sphere Reserves, Project Elephant.
3. Wildlife management and conservation.
4. Matters relating to the Wildlife offences within and outside PAs.
5. Matters relating to the administration and establishment of divisions of wildlife wing.

**VI. Chief Conservator of Forests (Biodiversity), Thiruvananthapuram**

1. Coordination of Wildlife Research activities and dissemination of findings in the wildlife wing
2. Coordinate landscape management planning programmes
3. Development of databank on biodiversity
4. Control over the establishment matters of the staff working in the Biodiversity Cell

**VII. Chief Conservator of Forests (Social Forestry Central Region), Ernakulam**

*In the Central Region of Social Forestry:*

1. Matters relating to all forestry activities outside Reserve Forest.
2. Matters relating to forestry extension, education and awareness programmes and field publicity.
3. Administration, control and management of District Forestry Extension and Information Centres.
4. Matters relating to ecosystems outside Reserved Forest like mangroves, sacred groves, wetlands, coastal plantations
5. Coordination with the Local-Self Governments on forestry and biodiversity matters
6. Implementation of compensatory afforestation of SF wing
7. Administrative control over the establishment matters of the staff

**VIII. Chief Conservator of Forests (Social Forestry Northern Region), Kozhikode**

*In the Northern Region of Social Forestry:*

1. Matters relating to all forestry activities outside Reserve Forest.

2. Matters relating to forestry extension, education and awareness programs and field publicity.
3. Administration, control and management of District Forestry Extension and Information Centres.
4. Matters relating to ecosystems outside Reserved Forest like mangroves, sacred groves, wetlands, coastal plantations
5. Coordination with the Local-Self Governments on forestry and biodiversity matters
6. Implementation of compensatory afforestation of SF wing
7. Administrative control over the establishment matters of the staff

**IX. Chief Conservator of Forests (Vigilance)**

1. Matters relating to vigilance enquiries on petitions / complaints / grievances from public and other agencies
2. Providing assistance to field units in forest protection
3. Matters related to intelligence gathering
4. Functioning and maintenance of toll-free crime-stoppers
5. Evaluation of forestry works and ongoing schemes in the department
6. Administrative control and establishment matters over the staff working in the Vigilance Wing

**X. Chief Conservator of Forests (Ecodevelopment & Tribal Welfare)**

1. Matters relating to tribal development and welfare activities in and around forest areas
2. All matters relating to Participatory Forest Management
3. All matters relating to Forest Development Agencies
4. Allotment of NTFPs to Tribals / Cooperatives
5. All matters relating to the functions under the Kerala Forest (Vesting and Management of Ecologically Fragile) Lands Act, 2003 (Act 21 of 2005).
6. Administration and establishment matters of the staff working under the ED&TW wing

**XI. Chief Conservator of Forests (Planning)**

The post is kept in abeyance as the post of CCF has been upgraded as Addl. PCCF.

Since the matter relates to Addl. PCCF, the duties and functions have to be decided by the appropriate forum / Government.

**XII. Chief Conservator of Forests (Working Plan and Research)**

1. All matters relating to the Working Plans
2. All matters relating to forestry research activities in the department
3. Coordination of forestry research activities within and outside the state
4. Control of Forest Seed Centre and supply of seeds
5. Administration and establishment matters relating to the staff working in the Research Wing

**XIII. Chief Conservator of Forests (FMIS)**

1. All matters relating to the development, management and maintenance of Geographical Information System / Forest Management Information System
2. All matters related to computerisation of the department, maintenance of hardware and software
3. Management of maintenance of website
4. All matters relating to training in GIS and FMIS
5. All matters relating to the residual functions of the erstwhile World Bank assisted Kerala Forestry Project
6. Establishment matters relating to the staff working in the World Bank Project Cell / FMIS / GIS Wings

**XIV. Chief Conservator of Forests (IHRD)**

1. Matters relating to induction and in-service trainings
2. Matters relating to Human Resource Development
3. Management and control of training institutions in the department
4. Forest Sports and Games
5. Development and maintenance of resource persons databank
6. Management and maintenance of Forest Central Library
7. Administration and Establishment matters of the staff working in the IHRD wing.

**XV. Chief Conservator of Forests (Regional North), Kozhikode**

*In the Northern Region (Central, Eastern and Northern Circles):*

1. Matters relating to forest conservation and protection



2. Implementation of Forest Acts and Rules
3. Timber Extraction, thinning, etc.
4. All matters related to the protection of forests other than PAs
5. Contracts
6. Sales of forest produce and control over timber depots
7. All works under Plan, Non-Plan, Special Schemes, Projects, etc.
8. Matters relating to Vested Forests
9. Monitoring of offences and court cases
10. Administrative and establishment matters of the staff

**XVI. Chief Conservator of Forests (Southern Region), Kollam**

*In the Southern Region (Southern and High Range Circles):*

1. Matters relating to forest conservation and protection
2. Implementation of Forest Acts and Rules
3. Timber Extraction, thinning, etc.
4. All matters related to the protection of forests other than PAs
5. Contracts
6. Sales of forest produce and control over timber depots
7. All works under Plan, Non-Plan, Special Schemes, Projects, etc.
8. Matters relating to Vested Forests
9. Monitoring of offences and court cases
10. Administrative and establishment matters of the staff

**XVII. Chief Conservator of Forests (Special Afforestation) & Nodal Officer**

1. Matters relating to all functions under the Forest (Conservation) Act, 1980
2. Schemes and matters relating to afforestation under CAMPA
3. Matters relating to Central Empowered Committee
4. Administrative and establishment matters of the staff working in the wing.

**XVIII. Tribal Rehabilitation Commissioner**

1. All matters related to integrated development and rehabilitation schemes in respect of the tribals to be settled in forest lands
2. Administration and management of all funds / assistance provided for rehabilitation and development of tribals living in the forest areas

3. Administrative and establishment matters of the staff working in the wing.

**XIX. Chief Conservator of Forests (Social Forestry), Thiruvananthapuram**

The post is kept in abeyance as the post of CCF has been upgraded as Addl. PCCF.