

MOST IMMEDIATE TIME LIMIT

Copy of Govt.letter No 116287-SC/78/GAD/dt 2-9-1978 from the Special Secretary to government Admn.(Spl.Cell) Deptt. To All Heads of Departments.

Sub:- Establishment /-Land Reforms –surplus staff absorption of instructions-reg.

I am directed to inform you that the Land Reforms work is being completed in stages and certain staff are rendered surplus due to the completion of the work. The staff rendered surplus in the following categories of posts.

1. L.D.Clerk.	: Rs. 280-385
2. L.D.Typists	: Rs. 280-385
3. Stenographers Grade II	: Rs.240-540
4. Copyists	: Rs. 230-385
5. Village man	: Rs.196-265
6. Chairman	: Rs. 196-265
7. Peons	: Rs. 196-265.

2. These persons are continuing in service for quite sometime and the policy of the Government is not to retrench them from service but to absorb them in comparable posts wherever available in other Departments. As the continuance of the surplus staff will lead to infractions expenditure, the Government are very anxious that these persons should be provided in the available vacancies in comparable posts in the various Departments without any delay. Village man and Chairman are proposed to be absorbed as Peons and Last Grade Servants.

3. Hence it is essential that the vacancies in the Departments existing or arising in the near future in these categories of posts should be kept reserved for the absorption of the surplus staff. Fresh appointment to these posts will make it difficult for the absorption hands. Government therefore direct that the vacancies existing or arising in the near future in these categories of posts should not be filled up and kept open until further orders from Government and the vacancies should not be reported to the Public Service Commission. The Heads of Departments are also requested to furnish the details regarding the availabilities of vacancies in the categories mentioned above with their number, the office where such vacancies are available etc. They are also requested to best their personnel attention in the matter and furnish the details within a month positively as the surplus staff cannot be continued indefinitely. Vacancies arising after sending the report to Government should vacancies arising after sending the report to Government should also be promptly reported to Government as and when they arise.

4. The receipt of this letter should be acknowledged by return positively.

SD/-Section Officer.

Sd/-ZACHARIA MATHEEW
Special Secretary to Govt.

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Endt. On E3.10897/79/dt.28-9-1978.

Copy forwarded to all sub. office for information & report.
Copy to E4 & E8

Office of the Chief Conservator of Forest
Trivandrum.

For Chief Conservator of Forests.