

**GOVERNMENT OF KERALA**

**Abstract**

**THYPISTS IN THE NON – SECRETARIAT DEPARTMENTS – IMPROVEMENT OF  
PROMOTION PROSPECTS – ABOLITION OF THE POOL SYSTEM, GRANT OF  
TIME – BOUND PROMOTION ETC - ORDERS ISSUED**

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FINANCE (P.R.C) DEPARTMENT

**G.O. (P) No. 1042/79/(143)/Fin**

**Dated, Trivandrum, 27<sup>th</sup> November 1979**  
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**ORDER**

At present, the ratio among Lower Division, Upper Division and Senior Grade Typists in non-Secretariat Department is 12:8:2. the typists in all the Departments are broadly grouped into two units for purpose of promotion viz. subordinate Courts Unit and Board of Revenue Unit. There is a general complaint that considerable delay is caused in effecting promotions under the pool system. The Government has also occasion to discuss the issue with the representatives of service organizations. After considering all the relevant factors in details, Government are pleased to order as follows:

(a) The ratio and pool system for promotion of typists in the non-Secretariat Departments, will be abolished with effect from 1-7-1978 and they will be allowed promotion on the basis of the number of years of service, i.e., L.D. Typist will be promoted to the U.D. cadre on completion of 13 years of service and U.D. Typist on completion of 10 years service in the U.D. cadre, as Senior Grade Typist. The promotions which were due till 1-7-1978 will however, be done, according to the then existing ratio and pool system.

(b) The scale of pay of Fair Copy Superintendent will be revised from Rs. 450-785 to Rs. 520-900 with effect from 1-7-1978. this scale will be admissible only to those who are promoted as Fair Copy Superintendents from the category of Senior Grade Typist. If a U.D. Typist is posted/appointed as Fair Copy Superintendent, he will be eligible only for his grade pay as U.D. Typist plus a special pay of Rs. 20 per mensem.

By order of the Governor

**S.PADMAKUMAR**

*Special Secretary to Government (Finance)*

To

The Accountant General, Kerala, Trivandrum (with C.L)  
All Heads of Departments and Offices  
The Secretary, Kerala Public Service Commission ( with C.L )  
The Secretary, K S E Board Trivandrum( with C.L)  
The Registrar, High Court of Kerala, Ernakulam ( with C.L)  
The Registrar, University of Kerala/Cochin/ Calicut ( with C.L)  
The Registrar, Agricultural University, Mannuthy ( with C.L)  
The General Manager, KS R T Corporation ( with C.L)  
All Special Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government  
The Private Secretary to the Chief Minister and other Ministers.  
The Under Secretary to Chief Secretary to Government  
The Secretary to Governor  
The Director of Public Relations