

**GOVERNMENT OF KERALA**  
**ABSTRACT**

Forests – Streamlining the procedure for preparation of timber returns - orders issued.

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**AGRICULTURE (FOREST) DEPARTMENT**

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G.O. (MS) NO.48079/AD.

Dated, Trivandrum, 26-12-1979

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Read: 1. D.O.No.F.69/77/dt. 29-3-78 from the Addl. Inspector General, Vigilance (Forest & Taxes).  
2. D.O. Letter dated 31-5-1979 from the CCF.  
3. Lr. No.A5.46063/78/dt. -5-79 from the C.C.F.

**ORDER**

Pendency in the clearance of arrears in respect of timber returns which has been the base of the Forest Deptt: in the past, has attracted the repeated attention and criticism of the public A/cs Committee. The enormous volume of scriptory work and calculation involved, general disinclination of the staff to attend to this drudgery and paucity of staff to cope with it are the main reasons for the pendency. The Evaluation Wing of the Forest Deptt: conducted a detailed study of the problem and submitted a report on streamlining the procedure for preparation of timber returns. After having examined the report in detail Govt. are pleased to order as follows:-

1. The target date for clearance of the arrears of the timber returns will be 1-4-'80.
2. Register of Receipts (Stock Register in Form No.3).

The Range Officers need not submit copies of their stock book to the Divl. Forest Officers unless sales are conducted or payments made on the basis of the Range Stock. However all Ranges and Depots will submit a monthly abstract of stock as prescribed in the Forest Code which will include 'Transit Stock' as well as stock meant for disposal.

- 3) Intake of Stock – Numbering:

Serial numbers will be assigned to stock for the calendar year instead of for the Financial year. The annual balanced stock will be prepared as on 1<sup>st</sup> January. Groups of poles in the category III, IV and V Clauses will be taken into stock under a single stock no. the slab prescribed being 50 for class III, 100 for Class IV and 200 for clause V.

4. Disposal Register (Form No.4).

With a view to avoid the necessity for the maintenance of the unofficial records called the 'Advu Register' and to make the Disposal Register more useful the disposal will be maintained in the modified form prescribed in annexure I appended to this G.O..

5. Registers of Receipts, Issued and balance of timber (Form No.5) Supplying agency or contractor, the details contained in this form would be identical to those contained in the monthly abstract of Form No.3. The preparation of the abstract on Form No.3 will be insisted unflinchingly and the following safety measures will be taken to ensure that defective logs are not registered and sent to the spot.

- a) As soon as any log of marginal or defective quality comes to the Depot and if the Depot Officer has any suspicion that it may not fetch seignior age or Coleville he has to write a mahazar immediately the log is measured and taken to stock..

- b) During the periodical course of inspection of the Depot the Divisional Forest Officer should inspect all Mahazar logs and certify as to the correctness of the Mahazar.

- c) The Mahazar logs are put up for the next auction fetching generally prices above seign. Value plus Kolevila./ If the price fetched is below this the matter will be reported to the DFO (Territorial) for taking disciplinary action against the concerned Forester who registered the log.

- d) The Department will ensure that the defective logs coming to the Depot are practically nil.

6. Sale Returns (Forms Nos. 6 & 8):

The main purpose of the return is to keep the Divl. Forest Officer in touch with the realization of Revenue for a particular matter, the persons who have purchased the tender and the balance value due from each bidder. To serve the purpose, it would be enough if the return would give bidder war, the total number of logs bid by each person the total value advance paid and balance due. Columns 2, 10, 11, 12, 13, 14 and the entry at the bottom". Add outstanding due from the previous month as per Form No.9' will therefore deleted. The modified form is appended to the G.O. as Annexure II. The maintenance of Form No.8 will be discontinued.

7. Outstanding statement in Form No.9.

The outstanding statements in Form No.9 are prepared, corresponding to Form No.6 and Form No.8. In view of the decision to dispense with Form No.8. Only one outstanding statement in Form No.9 will be maintained.

8. Ground Rent.

Simplification of the procedure of Calculation of Ground Rent.

Ground rent will be calculated on the basis of the No. of logs instead of their volume as is being done now; but there would be two rates one for 1<sup>st</sup> class and for all the other classes a slightly reduced rate.

The Deptt: will ensure that there is no loss to the Govt. under any circumstances by adopting the new procedure.

The Chief Conservator of Forests will forward necessary proposals immediately for amending the Forest Code suitably.

By order of the Governor

K. RAMASWAMY, JOINT SECRETARY

To

The Chief Conservator of Forests.  
Endt. on A5-48063/78 dt. 7-2-1980.

Copy with copy of enclosure forwarded to all sub-officers for immediate attention and necessary action.

Sd/- for Chief Conservator of Forests

Endt. on A1-PL-48/79 dated 18-3-1980.

Copy with copy of enclosure forwarded to Sections TR/KT/KL/CH/&MR &  
Stock file for information.

For Conservator of Forests  
Trichur

Encl: Annexures ! & 2  
RAM) (24.5.