

Kerala Forest Department

From

The Chief Conservator of Forests,
Trivandrum.

To

The Conservator of Forests,
The Divl. Forest Officer.

NO:A5-18144/76 dt. 1-6-1983

Sir,

Sub:- Work advance – Disallowed amounts in vouchers – recovery.

Ref:- 1. Chief Conservator's Circular No.10/76 dt. 13-2-1976.
2. Chief Conservator's Circular No.23/76 dt. 28-3-1978.

I am to invite your attention to the Circulars cited. It has come to my notice that huge amounts are outstanding against various officers for the last several years pending recovery. Communications from certain Conservators and Divl. Forest Officers are being received in this Office requesting the Chief Conservator of Forests to direct to Range Officers/Dy. Rangers or Asst. Conservators to remit such amount or to take disciplinary action against them.

There are specific instructions in the Circular 1st cited to effect recovery from salary. Please strictly follow the directions in the Circulars 1st & 2nd cited and expedite recovery of the amount in question. You may note that there is no necessity to launch any disciplinary action in these cases since it is not a punishment; but only recovery of Government dues. As specified in the Circular 2nd cited, if the Officers concerned do not remit the amount in a lump sum or in installments of Rs.100/- and produce the receipted Chelan along with the Salary bill, their salary for that month need be passed by the Divisional Forest Officer.

These instructions should be strictly adhered to in future. There is no need for requesting further directions from this office in the matter. If the officers refuse to remit the amount, other alternative steps may be taken for realizing the dues by the C.Fs/DFO concerned. In the case of dues from A.C.Fs/Divl. Forest Officers which relate to their period while working as Rangers the Conservators concerned may give directions for recovery.

The receipt of the communication should be acknowledged by return. The contents of this letter should also be brought to the notice of the Rangers. If the recovery as directed in the Circulars are not effected by the Conservators/Divl. Forest Officer concerned, it will be continues dereliction of duty on their part and further action take without further intimation.

Yours faithfully,
Sd/- Chief Conservator of Forests.

(True Copy)

For Conservator of Forests,
Trichur.