

**GOVERNMENT OF KERALA**

Abstract

Economy – Economy in expenditure – Measures to be adopted in 1970-71 Orders - Issued

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**FINANCE (SS) DEPARTMENT**

G.O.(P) No.346/70/Fin.

Dated, Trivandrum 22<sup>nd</sup> May, 1970.

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Read:- 1. G.O.(P) No.141/68/Fin. Dated 15<sup>th</sup> April, 1968.  
2. G.O.(P) No.567/68/Fin. Dated 31st October, 1968

**ORDER**

In the Government orders read above, certain measures were introduced with a view to effecting economy in expenditure during 1968-69. In order to bring about maximum economy in Governmental expenditure during the current financial year also, without impairing efficiency in administration, the following measures are ordered with immediate effect.

(i) **Travelling Allowance**

(a) Most of the Departments are now provided with Government vehicles. But these vehicles are rarely used by the officers for their tours within the state. Government order that all officers who are provided with Government vehicles should, hereafter, use as far as possible Departmental vehicles for their tours within the state. In order to ensure this, these officers who claim higher read mileage using special conveyance should hence forth record a certificate as indicated below in their final travelling allowance bills.

“Certified that Government vehicle(s) Here give description of the vehicle(s) Registration No. placed under my control was not actually available for the tours on..... Here enter date for the following reasons.

- 1.....
- 2.....
- 3.....

In respect of these who are not provided with Government vehicle, the certificate will be as follows.

“Certified that no Government vehicle has been placed under my control for purposes of undertaking tours”.

The countersigning authorities should carefully scrutinize the certificates furnished in the travelling allowance bills and satisfy themselves that the facts indicated in the certificates are correct. The Treasury Officers will honour travelling allowance bills containing claim for higher road mileage only if those bills are presented with this certificate.

- (b) The allotment provided for travelling allowance in the Budget Estimates for 1970-71 should on no account, be exceeded.
- (c) The monthly and quarterly ceilings fixed in G.O.(P)No.227/Fin./Econ. Dated 2<sup>nd</sup> May, 1963 as partially modified in G.O.(P)No.70/66/Fin. Dated 28<sup>th</sup> February, 1966 in regard to travelling allowance of first and second grade officers will continue to be in force during 1970-71 also.
- (ii) **Contingencies and other charges** (Non Plan)  
The Heads of Departments and other controlling officers will ensure that the non plan budget allotment for 1970-71 under “contingencies’ and ‘Other charges’ is not exceeded under any circumstances.
- (iii) **Creation of new posts**. No posts for which there is no budget provision for 1970-71 should be created save in exception cases.
- (iv) **Deputation of officers for training, tours, etc.** Deputation for training, conferences and seminars, etc. and tours outside the state should be curtailed to the minimum.
- (v) **Filling up of vacancies**. Vacancies consequent on leave, deputation for training, etc. will not be filled up, if the period is less than thirty days.
- (vi) **Restriction on reappropriation**. No re-appropriation which would have the effect of increasing the non plan provisions under “Contingencies” or “Other charges” or the provision under “Travelling Allowance” (whether Plan or non Plan) shall be sanctioned.

By Order of the Governor,

P.Velayudhan Nair,  
Joint Secretary.

To

All Heads of Departments and Offices.

**URGENT-FOR SPECIAL ATTENTION**

Endt. On A1.22868/70 dated 17-06-1970

Copy forwarded to all Conservator of Forests, Divisional Forest Officers, Assistant Conservators of Forests. Working Plan Officers, Wild Life Preservation Officer, Forest Veterinary Officer, Silvicultural Research Officer, Volume Table Preparation Officer and Principal K.F.S. Walayar. They are requested to follow the directions in the G.O. most scrupulously. Any deviation will necessitate specific Government orders.

Copy to all Officers and Section Heads in Office.

Copy to all sections, File A1.13486/70 and stock file.

Sd/-  
Chief Conservator of Forests

Approved for Issue,

Superintendent.

Office of the Chief Conservator of Forests,  
Trivandrum.