

GOVERNMENT OF KERALA
FINANCE (LOANS) DEPARTMENT

CIRCULAR

No. 22/2000/Fin.

Dated, Thiruvananthapuram, 15.4.2000

Sub: Advance - Advance for the purchase of Motor Car, Motor Cycle/Scooter and Personal Computer - Entertaining of fresh application for 2000-2001 - Instructions issued.

All Heads of Departments are directed to receive applications for Motor Car, Motor Cycle/Scooter Advance and Personal Computer Advance from employees of their Department for the year 2001 and forwarded to Government in Finance Department as instructed below.

MOTOR CAR ADVANCE.

Officers who are drawing a basic pay of Rs. 7,500/ and above are eligible for this Advance. Application should be submitted in Form No. 25.A. KFC. Vol.II to their Heads of Department. Officers who are on deputation foreign service, etc. should submit their application to the Head of their parent Department. The Heads of Department should forward the application to Finance department through the Accountant General. The Heads of Department before forwarding the application to the Accountant General should ensure that the application is in order in all respects and should countersign the application certifying that the entries have been verified and found correct. He should also furnish a certificate that the applicant will not be reverted to a lower post during the period of repayment of the advance. The application should be attached with a declaration of the applicant in the form appended with, Agreement need be furnished only when the allotment is intimated. In the case of Physically Handicapped applicant, a certificate to that effect from a Medical Officer should be furnished along with the application.

The Officers who has availed a Motor Car/Motor Cycle/Scooter advance earlier is eligible to apply for a second Motor Car Advance only after the lapse of 4 years from the date of drawal of previous advance. In their case, it is advisable to submit the application for the second advance after clearing the outstanding liability in respect of previous advance.

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PERSONAL COMPUTER ADVANCE

Officers who are drawing a basic pay of Rs. 6,500/ and above as on 1.4.2000 are eligible to apply for this advance. The application form is No. 25 A KFC Vol. II. It should be modified by substituting the word "Personal Computer" for "Motor Car". All other conditions governing the sanction of Motor Car Advance is applicable to Personal Computer Advance also.

MOTOR CYCLE/SCOOTER ADVANCE:

Officers who are drawing a basic pay of Rs. 4,000/ and above as on 1.4.2000 are eligible for this advance. The application for this advance need not be forwarded to Finance Department. The Heads of Department should retain the applications and furnish details of the applications in the proforma appended in duplicate, so as to reach the Finance Department on or before 30.6.2000.

Details in separate proforma should be furnished in respect of the following cases, in descending order of their basic pay.

1. SC/ST Officers.
2. Handicapped Officers.
3. Officers who have attained the age of 45.
4. Officers who are entitled to get a second Scooter/ Motor Cycle Advance after the lapse of 8 years from the date of drawal of first advance.

In the column remarks of the proforma, it should specifically be indicated whether the application is for Motor Cycle or Scooter Advance.

GENERAL.

1. The Officers having less than two years of remaining service as on 1.7.2000 will not be eligible for any of the above mentioned advances.
2. A declaration appended to this circular will have to be obtained from the applicant and kept along with the application.
3. Application from SC/ST and PH Officers should be superscribed accordingly.
4. Incomplete applications/statements will not be considered on any account.

The Heads of Departments should ensure that no incomplete/defective application as per this circular is forwarded to Finance Department for sanction.

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All the Officers who intends to avail the advances are requested to submit their application Fairly in advance, so as to reach Government in Finance Department on or before 30.6.2000, after the verification of the Accountant General. The Heads of Department should not forward application for any advance under any circumstances after 30.6.2000, until otherwise instructed. Applications received in the Finance Department after that date will not be entertained on any account.

By order of the Governor
K.Abdul Azeez
Joint Secretary
for Principal Secretary (Finance)

To
All Heads of Departments.


TIME LIMIT

Endt. on H3. 15499/2000 dt. 3.5.2000.

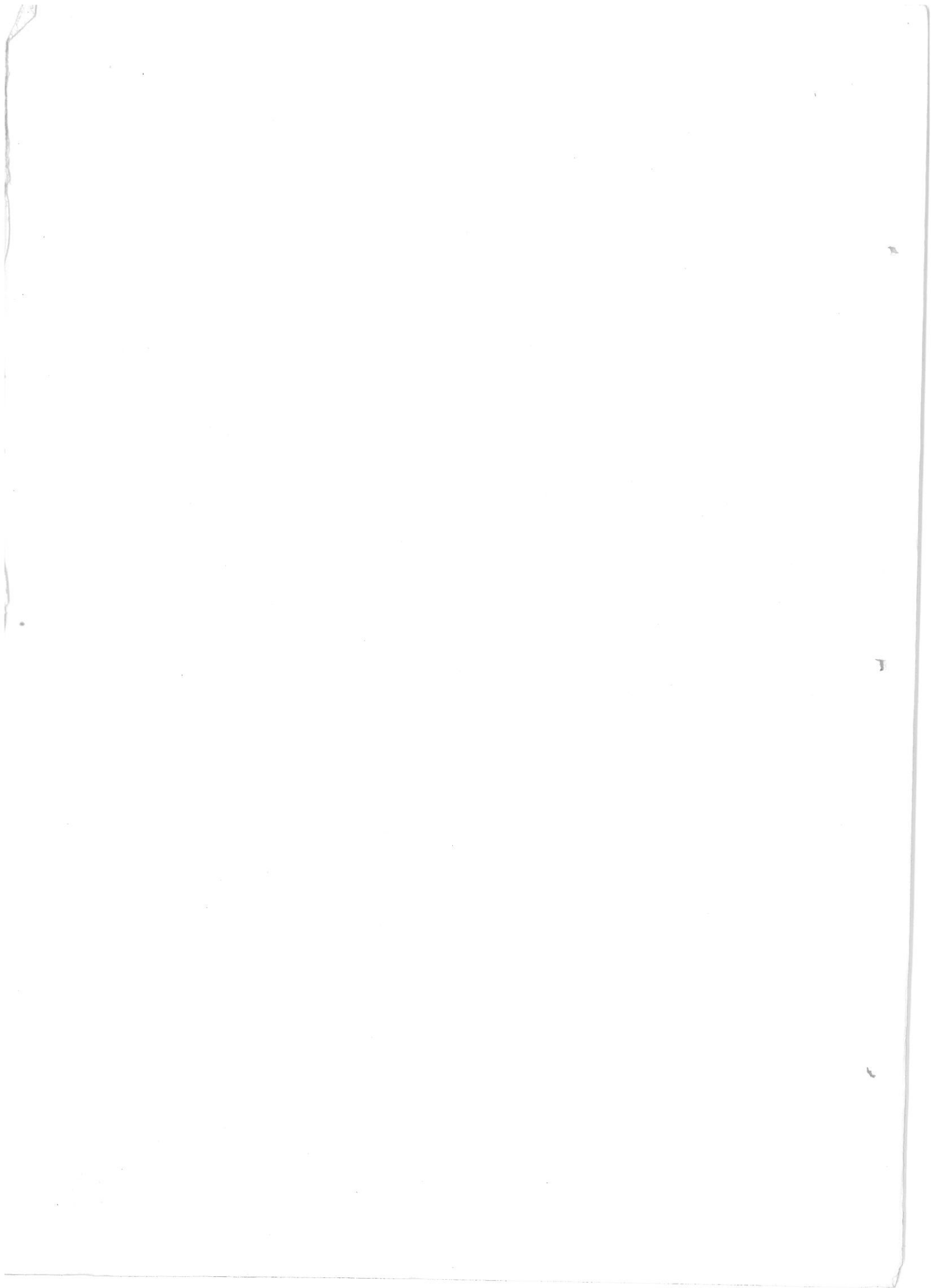
Copy with copy of enclosures forwarded to all Chief Conservator of Forests and all Sub Offices for information and necessary action. Application in the prescribed form together with declaration and Proforma I/II should be sent to this office on or before 15.6.2000. The application should be countersigned by the Head of office. Applications received after that date will not be entertained on any account.

Copy to Branch Officers.

Copy to section heads for circulation among the staff.


for Chief Conservator of Forests
(Administration)

Km.4.5.



DECLARATION

I, hereby
declare that I have not availed Motor Car/Scooter/Motor Cycle/Personal Computer Advance in my service.

I, hereby
declare that I have availed a Motor Car/Motor Cycle/Scooter/Personal Computer Advance in
(Order No. & date) and also declare that I am entitled to
a Second Advance as per G.O.(P) No. 416/92/Fin. dt. 1.6.1992.
(Score of which are not applicable).

Place :
Date :

Name and **Signature** of the
applicant.

