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Copy of letter No.31983/80 dt.11.9.1980 from the Chief Conservator of Forests, Trivandrum (Development) to all Conservator of Forests & DFOS

Sub: - Plan Works - Review of progress - regarding

1. Progress of plan works - General review.

A statement showing the allotment of funds and the expenditure incurred upto the end of July 1980 in respect of the various circles and divisions is enclosed.

Though the total amount is Rs.254.173 lakhs, only an amount of Rs.40,993 has been spent giving a percentage of about 15%. The performance is obviously not at all satisfactory. Though the performance in some Circles and Divisions is good, the same is very poor in many Circles and Divisions. The enclosed tabular statement will reveal the fact. The Conservators and Divisional Forest Officers are requested to devote their personal attention to show better progress.

2. Additional requirement or surrender of funds

Officers to whom allotment of funds have been made from this office will please bring a tabular statement in the following form regarding the requirement of additional funds or surrender of funds.

Code No.	Head of a/c	Name of scheme	Present allotment	Total requirement for the year	Addl. requirement	Surrender
1	2	3	4	5	6	7

3. Discussion on the progress of Civil Works

The progress at present is very poor. The difficulties will be discussed and sorted out as far as possible, to show better progress.

The Divisional Forest Officers, Asst. Ex. Engineers, and Ex. Engineers will please bring the following details:

Code No.	Head of a/c	Allotment	Expr. till end of July 80	No. of works to be done	No. of estimates prepared	No. of tenders called for	No. of contracts which have been fixed	No. of works started	No. of works completed
1	2	3	4	5	6	7	8	9	10

4. Progress of plan schemes

It is understood that a lot of delay is being caused in preparing and sending the estimates for passing and also in passing the estimates in the offices concerned.

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The Conservators and Divl. Forest Officers will please bring the following details with regard to the items on which estimates are to be prepared for the plan works.

Code No.	Head of a/c	Name of scheme	No. of estimates to be prepared	No. of estimates actually prepared and sent	No. of estimates get sanctioned
1	2	3	4	5	6

5. Progress of general sector schemes benefitting Scheduled Castes/S. Tribes

The total allotment is 24.06 lakhs but the expenditure is Rs.0.578 only

From the above it will be seen that the performance is poor in this connection also. The position has to be improved.

A detailed discussion on the above items will be taken up with the Conservators of Forests and Divl. Forest Officers as per programme noted below. They will please bring their concerned office staff also for the discussion.

6.10.1980 10.30 A.M. CF's office, Trichur and Divl. Forest Officers in his circle.

Yours faithfully,

sd/-
Chief Conservator of Forests,
(Development)

(copy)

for Conservator of Forests,
Trichur.

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