

GOVERNMENT OF KERALA

**Abstract**

TYPYST IN THE NON-SECRETARIAT DEPARTMENTS- IMPROVEMENT OF  
PROMOTION PROSPECTS- ABOLITION OF THE POOL SYSTEM  
GRANT OF TIME BOUND PROMOTION ETC-DELEGATION OF  
POWER TO APPOINTING AUTHORITIES TO SANCTION  
CONVERSION OF EXISTING LOWER GRADE POST  
OF TYPYST (L.D. AND U.D.) INTO HIGHER  
GRADES- (U.D. AND SENIOR GRADE)-  
ORDERS ISSUED.

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FINANCE (PRC) DEPARTMENT

**G.O.(P) NO.286/80/(183)Fin.**

**Dated, Trivandrum, 12<sup>th</sup> April 1980.**

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Read:- G.O.(P) 1042/79/(143)/Fin. dated 27-11-1979.

**ORDER**

In the Government Order read above, Government ordered that the ratio and pool system for promotion of Typists in the non- Secretariat Departments will be abolished with effect from 1-7-1978 and that they will be allowed promotion on the basis of number of years of service i.e. L.D. Typist will be promoted to the U.D. cadre on completion of 13 years service in the U.D. Typist on completion of 10 years service in the U.D Cadre, as Senior Grade Typist.

2. In Pursuance of the Government Order read above, some of the Heads of Departments have now forwarded proposals to Government, for sanctioning conversion of the existing posts of L.D. and U.D. Typists in their Departments to U.D. and Senior Grade respectively, as the said Government Order does not specify the authority competent to sanction the up gradation of posts in such cases.

3. The Government, after having considered the question in detail are pleased to order that the appointing authorities shall be empowered to sanction conversion of the existing lower grade posts(L.D. Typist and U.D. Typist) into higher grades (U.D. and Senior Grade respectively), closely following the criteria stipulated in the Government Order read above.

By Order of the Governor  
K.V.HARIKRISHANAN NAIR  
Joint Secretary (Finance).

To

All Heads of Departments and Offices

All Departments (All Sections) of the Secretariat

The Accountant General, Kerala, Trivandrum

The Secretary, Kerala Public Service Commission (with C.L)

The Registrar, University of Kerala/Cochin/Calicut (with C.L)

The Registrar, Kerala Agricultural University, Trichur (with C.L)

The General Manager, Kerala State Electricity Board, Trivandrum (with C.L)

The Secretary, Kerala State Electricity Board, Trivandrum (with C.L.)

The Registrar of High Court, Ernakulam (with C.L)

All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.

The Secretary to Governor

The Private Secretaries to the Chief Minister and other Ministers.

The Under Secretary to the Chief Secretary.

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