

No. E6.25956/85

Chief Conservator's Office,
Trivandrum, 15.12.1986

C I R C U L A R N O. 33/86

Sub: Declaration of satisfactory completion of probation of officers - Necessity
to furnish the Confidential Reports along with the proposal - regarding

As per standing orders Confidential Reports have to be maintained for the supervisory Ministerial Staff from Junior Superintendent on wards and for executive staff from Ranger onwards. Whenever proposals for the declaration of probation of such officers are submitted those proposals should be accompanied by the Confidential reports in the prescribed form of the concerned officers covering the period of probation. The punishments if any inflicted on the officers should invariably be recorded in the relevant columns of the Confidential Reports. This instructions should be strictly followed. The receipt of the circular may be acknowledged.

M. Sivarajan
Chief Conservator of Forests

To

All Conservators, Divl. Forest Officers, Field Director Tiger Project, Kottayam,
and wild Life Wardens Wynad, Trivandrum

Copy transmitted to Chief Conservator of Forests (SF & P)
Chief Conservator of Forests Headquarters
Chief Conservator of Forests Vigilance
Chief Conservator of Forests Wild Life

Copy to all sections heads in office.
Copy to E1, E3 seats, Stock file.