

GOVERNMENT OF KERALA  
**FINANCE DEPARTMENT**  
CIRCULAR MEMORANDUM

No. 84/65

*Dated, Trivandrum, 14<sup>th</sup> December 1965.*

Sub:- Liberalized Family Pension for Government employees, 1964-Expeditions  
Disposal –Procedure relating to sanction – Regarding.

Ref:- 1. Memorandum NO. 39745/Pen.3/64/Fin. Dated 20-10-1964.  
2. Letter O.PR-1/G1/6-44/Vol. XI/313 dated 24-8-1965 from the Accountant General.

As per the Memorandum cited, all Non-Gazetted employees entitled to the benefit of the Liberalized Family Pension Scheme, 1964, have to furnish a statement of details of their “Family” as defined in paragraph 5 of Appendix to G.O> (P) 269/64/Fin. Dated 13-5-1964 and to keep the statement up-to-date. Additions to and alternations in the statement will be made by the Head of Office from time to time on receipt of information from the Government servants concerned. Since the Statements of family details will have to be referred to as and when occasion arises for re-issue of payment orders in respect of Family Pension, the Accountant General has suggested that it would be desirable that these statements are countersigned by the Head of Office and passage of time. Governments are pleased to accept the above suggestion of the Accountant General and issue the following instructions.

1. Heads of Departments/Offices will countersign the statements of details of family furnished by the Non-Gazetted employees and paste them in the Service Books of the employees concerned.

2. Liberalized Family Pension papers in Administrative Offices will be preserved a period of 25 years from the date of the Officer concerned.

By order of the Governor,  
C. THOMAS  
*Finance Secretary.*

To

The Accountant General, Kerala.  
All Heads of Departments and Offices.  
The Registrar of High Court Ernakulam (with C.L.)  
The Registrar, University of Kerala (with C.L.)  
The Secretary, Public Service Commission, Trivandrum.  
The Secretary to Governor.  
The Private Secretary to the Adviser.  
All Departments of the Secretariat.  
The Personal Clerk to Chief Secretary.  
The Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Assistant Secretaries to Government.  
Private Secretaries to Advisers.