

GOVERNMENT OF KERALA

Abstract

PERMANENT TRAVELLING ALLOWANCE-REDUCTION OF PERMANENT TRAVELLING ALLOWANCE IN RESPECT OF OFFICERS USING DEPARTMENTAL VEHICLES- ORDERS ISSUED.

FINANCE DEPARTMENT

G.O.(P) 218/77/Fin.

Dated, Trivandrum, 11-7-1977.

Read: 1. G.O.(P) 290/60/Fin dated 9-6-1969
2. Correspondence resting with letter No.TM-11/12-28/TA 357/2005
Dated 7-3-1977 from the Accountant General, Kerala.

ORDER

The question of imposing certain restrictions on the drawl of Permanent Travelling Allowance by officers who are using departmental vehicles has been engaging the attention of Government for sometime past. Under the orders issued in the G.O read above (vide) Annexure IX) the Block Development Officers are eligible for a P.T.A. of Rs. 50 per mensem if departmental vehicle is available and Rs. 75 per mensem if departmental vehicles is not available for their journeys within their jurisdiction. The deduction for using the departmental vehicle in this case in 1/3 of the latter amount.

2.Government order that the above formula will be adopted for regulating payment of P.T.A which departmental vehicles are made available to officers for tour within their jurisdiction.

3.As few examples as to how P.T.A is to be regulated are furnished below:-

Under (a) referred to in Government Decision No.2 below rule 6

(1) (As case of an officer who is on duty for part of a month and who has performed the proportionate required number of days of tour)

P.T.A for a month	Rs. 75
Minimum number of days of tour prescribed In a month	20 days
Number of days of duty	20 days

	30
P.T.A admissible	20x75

	30 Rs.50

Proportionate days of tour to be performed	20 x 20	

Number of days of tour by using P.T.A. admissible	13 days	
	2x13x50	
	-----	Rs. 33.33
Example under (b)		
(As Officer who was an duty for part of a month but has not issued for the minimum No. of days)		
P.T.A for a month	Rs. 50	
Minimum No. of days of tour prescribed In a month	20 days	
No. of days of duty	15 days	
	15x50	
P.T.A. Admissible	-----	Rs. 25
	30	
Proportionate No. of days of tour to be performed	15x20	
	-----	10 days
	30	
No. of days short toured	2 days	
P.T.A to be deducted on account of the 1/20 of Rs. 50	Rs. 2.50	
i.e for 2 days	Rs. 5	
Balance of P.T.A for 8 days	Rs. 20	
No. of days of tour by using departmental Vehicle	8 days	
P.T.A admissible	2x8x2 0	

	3x 8	Rs. 13.33
If the officer has traveled for 5 days in the departmental vehicle he will get P.T.A as follows:-		
For 5 days	2x5x20	
	-----	Rs. 8.33
	3x8	
For 3 days	3	
	-----	Rs. 7.50
	8	
Total	Rs. 15.83	
	=====	

Example under (c)

(An Officer who is not duty for the whole month but who did not lost the minimum days of tour):

P.T.A for a month	Rs. 60	
Minimum No. of days of tour prescribed	20 days	
No. of days of tours actually undertaken	15 days	
	-----	Rs. 15
	20	
P.T.A to be deducted		
P.T.A admissible for 15 days of tour	Rs. 45	
No. of days of tour by using departmental Vehicles	15 days	
P.T.A admissible	2x25x45	

	3x15	Rs. 30

If the same officer travels in Government vehicles for 10 days only the P.T.A admissible will be as follows:-

Per 10 days	2x10x45	= Rs. 20

	15	
Total	Rs. 35	
	=====	

4.The Officers using departmental vehicles may furnish the following certificate in their T.A bills.

“Certified that I have traveled on.....days on tour out of which the departmental vehicles was used only on.....days”.

This may be furnished before the close of the month i.e., at the time of presentation of the bill at the treasury.

5.The required details have to be furnished in the bill on the basis of the journeys actually performed till the date of the bill and on the basis of the forms of the approved tour programme sand the availability of the departmental vehicles on the remaining days of the month.

By order of the Governor,

K.V. RABINDRAN NAIR,
Special Secretary (Finance).

To

The Accountant General, Kerala
All Heads of Departments and Offices
All Departments of the Secretariat
The Secretary, Public Service commission (with C.L)
The Registrar, High Court of Kerala (with C.L)
The Registrar, University of Kerala (with C.L)
The Registrar, University of Calicut (with C.L)
The General Manager, Kerala State Road Transport Corporation
(with C.L)
The Secretaries, Additional Secretaries, Joint Secretaries, Deputy
Secretaries and Under Secretaries to Government
The Private to Governor
The Private Secretary to Chief Minister
The Private Secretaries to all Ministers
The Stenographers to the Chief Secretary.