

**GOVERNMENT OF KERALA  
PUBLIC WORKS (E) DEPARTMENT**

**CIRCULAR NO.II**

No.51719/E1/82/PW

Dated, Trivandrum, 24-6-1983

Sub :- Private Building – Fixation of rent- Proposals forwarding of – Instructions issued.

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It has come to the notice of Government that the Estate Officer and Executive Engineer (B&R), Trivandrum is at present issuing Rent Certificate up to any amount (beyond Rs.500/- P.M.) and Estate officers of other districts are issuing rent certificate upto any amount (beyond Rs.200/-P.M) with the approved of the Superintending Engineer, Buildings and Roads, Chief Engineer etc. for the rent fixation. But there is no indication in the Rent Certificate to the effect that the approval at proper level has been obtained so also, the Estate Officer address Government direct in the matter of fixation of rent. It has also been noticed that there is a tendency on the part of the Estate Officers to recommend rent demanded by the Private building owners on square feet basis without reference to the fair rent that may be payable for the building as per the P.W.D. norms especially when buildings certain important localities are taken for accommodating Government offices.

2. Government therefore issues the following instructions for strict compliance.
- i) The rent certificate may continue to be issued by Estate Officers and Executive Engineer. If the rent Certificate is beyond Rs.200/- or Rs.500/-p.m., as the case may be, the following may be added in the rent certificates. (This issues with the approval of superintending Engineer, Buildings & Roads/Chief Engineer (B&R)
  - ii) The Estate Officer should forward the proposal for sanction for fixation/payment of rent only through the Head of Department concerned and not direct to Government.
  - iii) In case the Estate Officers recommend the rent in excess of the P.W.D norms, they should also indicate the rate of rent that can be sanctioned as per P.W.D. norms and the reasons for recommending a different rate if a different rate is recommended deviating from rates as per P.W.D. norms.

C.K.IK.PANICKER  
SPECIAL SECRETARY TO GOVERNMENT

TO

The Chief Engineer, B & R Trivandrum.  
All Heads of Departments.

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KG/1/9.

For Chief Conservator of Forests.