

8697

Government of Kerala

No. 40/PAC/71/Fin

601 7101 863  
Finance Department,  
Trivandrum,

C I R C U L A R

Dated 28-5-1971

Sub:- Public Accounts Committee 1970-71 - Second Report -  
Recommendation No.1 - Para 1.22 - Delay in sending replies to  
draft paras - instructions issued.

....  
The Public Accounts Committee in its recommendation No.1 on  
para 1.22 of the Second Report 1970-71 has adversely commented on  
the delay on the part of Government in sending replies to draft paras.  
The recommendation of the Public Accounts Committee is extracted  
below:

"It is seen that though the audit para was received by  
Government in October 1969, a reply was sent to audit only on  
December 14, 1970 i.e. seven days before the meeting at which this  
subject was to be examined. The Committee view with dis-satisfaction  
the unconcessionable delay on the part of Government in sending  
replies to draft paras and they desire that instructions may be  
issued by the Finance Department to exhort all Department to adhere  
to the time limit prescribed for furnishing replies to draft paras".

Attention of all Secretaries to Government is invited to  
the above recommendation of the Committee and they are requested to  
keep the time limit in sending replies to draft paras and to  
ensure that such occasions for adverse comments by the Committee are  
avoided in future.

In this connection attention is also invited to para 30  
of the 'Hand Book of Instructions' issued by the Finance Department  
wherein it has been stated that the result of the verification of  
the draft para should be communicated to the Accountant General  
within six weeks from the date of its receipt and in case the  
final reply could not be forwarded within the time limit of six  
and weeks an interim reply should be sent within three months from  
the date of receipt of the draft para.

P. VELAYUDHAN NAIR,  
Finance Secretary.

To  
All Heads of Departments.

Encl. on A5-20732/71(K.Dis) dt. 16-6-71

Copy communicated to all sub officers for information and future  
guidance. They are requested to keep the time limit prescribed  
strictly. Any delay in sending replies to the draft paras within  
the prescribed time limit will be viewed seriously, and they will  
be held solely responsible for the delay caused in furnishing final  
replies to the Accountant General or Government within a period of  
three months. In case of failure their names will be reported to  
Government for suitable action. The Head of the ministerial staff  
in each office must make a note of all such cases and watch the  
progress of action so that replies could be submitted promptly.

Sd/-

for Chief Conservator of Forests.

HA  
Book  
Ph

Endt. on HA.13457/71(K.Dis) dated 9-7-71

Copy to Senior Superintendent and Administrative Assistant

Copy for circulation in office.

Copy to stock file.

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for Conservator of Forests,  
Trichur.

J.26-7  
26/7/71

*[Faint, mostly illegible typed text, likely a memorandum or report, covering the majority of the page.]*