

Copy of this Office Circular Memorandum No.E4 -3305/60 dated 20-2-1962 to all subordinate Officers.

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Time and again Circular orders were issued for the prompt submission of the statement of pending pension cases. But it is regretted to note that due weight is not given by the Conservators, Divisional Forests officers and other officers for the submission of these statements to time. There are instance where the monthly pension statement have been received even after a lapse of several months. Several complaints are also being received from the retired Officers regarding the undue delay in the disposal of pension cases. It is with a view to check up such undue delay that monthly statement of pending pension cases are insisted in and if these statements are not furnished in time the very purpose for which they are intended for is itself defected. It is there for hereby order that the monthly statements of pending pension case should in no account be delayed and that delay in the submission of these statement in time will be viewed very seriously.

2. The Conservator are requested to obtain statement from the concerned Divl. forest Officers and other Officers them and see that the consolidated monthly statement and six monthly statement as per G.O.472 are submitted promptly . the Divisional Forests Officers and other Officers are requested to forward the concerned statement to the respective Conservator of forests in time . Such steps as seems necessary to adhere to the instruction should be adopted by the Conservator of Forests and any instance of delay at this score will be seriously viewed.

Sd/- For Chief Conservator of Forests

Superintendent.