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PRINCIPAL CHIEF CONSERVATOR OF FORESTS &
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KERALA.



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No.E7-44499/2016

Dated: 10.11.2016

Circular No.06/16

Sub:- Maintenance of General Efficiency, improvement of Professional Standards and Enhancement of Performance – morning routine – reg.

Ref:- 1. Govt.lr. No.D2/16/2016/F&WLD dt 30.03.2016.

2. This office circular no.02/2016 dtd. 31.03.2016

To maintain General Efficiency, sense of duty, Discipline and Morale of Forest Force, regular practice and training in drill, instructional classes and common activities are essential. In order to keep the Forest Force efficient and alert, the following instructions will be followed in all Forest Stations/Field units in Territorial, Wildlife and Social Forestry ranges.

Circular 2nd cited issued in this regard is hereby modified as follows:

- 1) There shall be a daily routine for drill, instructional classes and fatigue duty in all forest station which shall begin at 6.30 am and ended upto 7.30 am. The DFO may alter the hours for the routine and the duration suiting to local conditions.
- 2) To begin with the drill will be conducted ONCE a week-on Friday. During the routine, standard drill, instructional classes and intelligent sharing will be covered.
- 3) Every Saturday the time will be devoted for fatigue duty which is in line with the Smart Saturday Program. This will consist in keeping the buildings and the premises neat and tidy and reflective of the standards of the Forest Force.
- 4) The Forest Range Officers will make sure that these orders are implemented with effect from 14th November 2016.
- 5) The DFOs will submit a report along with photographs via whatsapp to immediate officer.
- 6) The CCFs and APCCFs will consolidate and submit the report to the Monitoring and Evaluation Cell of the Head of Forest Force.

HEAD OF FOREST FORCE

Undt. no. E7 - 44499/2016, dt. 11.11.2016

Copy forwarded to Chief Conservator of Forests
I/r. for uploading to website.



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