

GOVERNMENT OF KERALA  
FINANCE (RULES) DEPARTMENT  
CIRCULAR

No. 31/94/Fin

Dated, Trivandrum, 2nd June, 1994

Sub: Rules-terminal surrender of earned leave-expediting sanction-instructions issued .

Ref: 1) G.O. (P) 617/79/Fin dated 17.7.1979:-

2) G.O. (P) 108/81/Fin dated 9.2.1981:-

3) Lr. No. P& M 142/94-95 I dated 12.4.94 of the Accountant General Kerala, Thiruvananthapuram

As per the Govt. orders cited, leave sanctioning authorities were authorized to accord suo-meto sanction for the terminal surrender of earned leave at the credit of retired/deceased officers subject to the ceiling prescribed from time to time. No application from the officer/dependant is required for this. But it has come to the notice of Govt. that prompt action is not being taken by the leave sanctioning authorities to sanction encashment of earned leave at the time of retirement/death.

2) The leave sanctioning authorities are hereby directed to take proper steps for ensuring timely settlement of the terminal surrender of earned leave. Failure in this regard would be viewed seriously by Government.

BY ORDER OF THE GOVERNOR  
**N. CHANDRASEKHARAN NAIR.**

Addl. Secretary (Finance)

Endt. on E2-6016/94/18.8.94

Copy to E1.E3 and A3 sanction,.

A.A., T.A., S.S. &J.S

Stock file

Sd/

For conservator of Forests

Approved for issue,

Superintendent