

GOVERNMENT OF KERALA

Abstract

PENSION –AMENDMENT TO FORM 11 IN RULES 112, 115,, 117,90 AND
APPENDIX –X OF PART 111 KERALA SERVICES RULES – ORDERS ISSUED

FINANCE (PENSION-B) DEPARTMENT

G.O (P) 221/87 FIN

Dated, Trivandrum, 10th March, 1987

Read: - 1 G.O (P) 262/85 FIN. Dated 9-5-1985.

2. Letter No PRI/G-44/86/87/106 dated 30-9-1986 from the
Accountant General, kerala.

ORDER

In the Government order read as first paper above it was ordered to issue a common application form for pension as well as for communication. But this change has not been effected in form No.2 (Application for pension and Death – cum -retirement Gratuity .

2. Government have examined this in consultation with the Accountant General and are pleased to issue orders modifying the existing form prescribed under Rules 112, 115,117, 90 and Appendix ‘x ‘ as appended .

By order of the Governor,

A. SHOUKATHALI
Under Secretary.

To

The Accountant General (A&E)/ Audit, Kerala , Trivandrum .

All Heads of Department s and Offices.

All Departments and Sections of the Secretariat

The Register, High Court of Kerala, Ernakulam. (with c.l)

The Registrar Kerala Agriculture University, Trichur (with C.L)

The Registers University of Kerala Cochin /Calicut / Kottayam
(with C.L)

The Advocate General Ernakulam (with C.L)

The Secretary , K.S.E.B Trivandrum

The Secretary K, P.S.C Trivandrum

The General Manager, KSRTC, Trivandrum

The Secretary to Govewrnor.

The private Secretaries to the Leader of Opposition Room No .28,
Legislature Hostel (Old Block) Trivandrum.

The Private Secretaries to the Chief Minister & other Ministers

The Confidential Assistant to the Chief Secretary.

14. Date from which pension is to commence
15. Sub/District Treasury and Post Office/
Bank where payment is desired
16. Whether nomination made for –
- (i) Death-cum-retirement gratuity
And if so, name, address and
Relationship of the persons to
Whom it is payable, and share of
Each nominee
- ** (ii) Life-time areas of pension including
Commutated value of pension. (If no
Nomination is subsisting, nomination for DGRG
May be obtained and pasted in the Service
Book and nomination for life-time arrears
Sent to Treasury Officer.)

Station:

Date :

Signature of Head of Office/Department/
Accounts Officer.

-
- Instructions for preparing the application for pension/gratuity, death-cum-retirement gratuity and family pension appended to Form No.3. These should be carefully studied before filling in the Form.

** Name, address and relationship of the nominee shall be recorded against this item
If there is a nominee.

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Calculation of average emoluments for purposes of pension, etc.

(a) Pension:-

Emoluments for pension

Period (10 months)		No. of months/days	Rate of Pay		Total
From	To		Rs.	Ps.	Rs.

Total Emoluments

Average emoluments

Pension for 30 years:

A.E.	Monthly Pension
Upto Rs.1000.....50% of A.E.
Next Rs.50045% of A.E.
Balance40% of A.E.	
.....	
	(A)

Pension foryears = $\frac{A \times Q \times S}{30}$

(b) Death-cum-retirement Gratuity –
 Death-cum-retirement Gratuity admissible = $\frac{EXQS}{2}$

Deduct for liabilities fixed, if any =

© Family Pension:-

- Contributory Family Pension payable% of
.....(Pay at the time of retirement).
Family Pension payable at Rs.till
And thereafter at Rs.till death/marriage whichever is
earlier.

Signature of Head of Office/Department/
Accounts Officer.

E= Emoluments under Rule 62, Part III, Kerala Service Rules.

AE = Average Emoluments under Rule 63, Part III, Kerala Service Rules.

QS= Qualifying Service

Vide sub rules (1) to (13) of Rule 90, Part III, Kerala Service rules.

This is subject to the minimum and maximum prescribed in the relevant rules.

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(A) Remarks by the Receiving Authority

1. As to character and past conduct of the applicant
.....
2. Explanation of any suspension or degradation
.....
3. Regarding any gratuity or pension/death-cum-retirement gratuity
Already received by the applicant
.....
.....
4. Any other remarks
5. Specific opinion of the Receiving Authority whether the service
Claimed is established and should be admitted or not.

(See Rule 115 © (ii) of Part III)

6. Whether any departmental or judicial proceedings has been
Instituted/and is continuing now.

Station:
.....

Signature

Designation
.....

(B) Orders of the Pension Sanctioning Authority

1. The undersigned having satisfied himself/herself that the service of Shri/Shrimati/Kumari

 Has been thoroughly satisfactory, hereby orders the grant of the full pension of Rs.(Rupees
)
 Commuted value of% of pension applied for and/or death-cum-retirement gratuity/residuary gratuity of Rs.(Rupees
)
 To him/her and family pension of Rs..... (Rupees
) per mensem to Shri/Smt/Kumari(here state name and address of the payee and whose relationship to the pensioner) of the pensioner which may be accepted by the Accountant General as admissible under the rules.

Or

The undersigned having satisfied himself/herself that the service of Shri/Shrimati/Kumari has not been thoroughly satisfactory, hereby orders that the full pension of Rs.....
 (Rupees)
 which may be accepted by the Accountant General as admissible under the rule to him/her shall be reduced by the specified amounts or percentage indicated below:-

Amount or percentage of reduction in pension

Amount or percentage of reduction in gratuity

The undersigned also orders that the family pension of Rs,.....
 (Rupees) per mensem, which may be accepted by the Accountant General as admissible under the rules to Shri/Shrimati/Kumari
 (here state) name and address of the payee and whose relationship to the pensioner) of Shri/Shrimati/Kumari(here enter name of pensioner) shall be reduced by the specified amount or percent
 Indicated below:-

Amount or percentage o reduction in family pension.

2. The grant of this pension and/or death-cum-retirement gratuity/residuary gratuity shall take effect from
And the grant of this family pension shall commence from the date following the date of death of the pensioner.

*3. A sum of Rs.(Rupees
..... On account of
Is to be held over from the death-cum-retirement gratuity till the outstanding dues are assessed and adjusted.

4. The pension/family pension and death-cum-retirement gratuity are payable at the Sub/District Treasury/Post Office,

5. No judicial or departmental proceedings is pending or is contemplated
Against Shri/Shrimati/Kumari

6. This order is subject to the condition that the amount of pension/gratuity/family pension as authorized by the Accountant General be afterwards found to be in excess o the amounts to which the pensioner/family pensioner is entitled to under the rules, he/she will be called upon to refund such excess. A declaration from the employee accepting the condition has been obtained and is enclosed/will be obtained and forwarded separately.

Station:
Date:

Signature and Designation of the
Pension Sanctioning Authority.

*Note:- To be filled in /incases a surety bond or suitable cash deposit is not forth coming.

Case No.....

Q.S. A.E. Rs. Last Pay Rs.....

.....
PENSION Rs. From..... (with New D.A.)

COMMUTATION

Amount commuted Rs,

Commuted value of pension Rs.....

Residual pension Rs.....

Date of effect of commutation: As per G.O. dated 12-9-1983.

FAMILY PENSION

At Rs. Till

And at Rs..... thereafter to

Shri/Shrimati

Till death or remarriage whichever is earlier.

DEATH-CUM-RETIREMENT GRATUITY

Rs.....

CONDITION

L.P.C. for pension and commuted value of pension and N.L.C. for DCRG at Treasury.

Head of A/C

A.O./P.R.

For Use BY P.A. SECTION

P.P.O. No.....

G.,P.O. No.

Commutation Authorization No.

A.O./P.A.....

GPT.4/1960/MC

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Account Enfacement

(Sixth Page – Docket)

APPLICATION FOR PENSION/GRATUITY. DEATH-CUM-
RETIREMENT GRATUITY AND FAMILY PENSION

Date of Application	..
Name of Applicant	..
Class of pension or gratuity	..
Family Pension Scheme applicable	..
Sanctioning authority	..
Amount of pension sanctioned	..
Amount of gratuity sanctioned	..
Amount of death-cum-retirement gratuity Sanctioned	..
Amount of Family Pension sanctioned	..
Date of commencement of pension/gratuity	..
Date of commencement of family pension	..
Date of sanction	..
