

GOVERNMENT OF KERALA
Finance (Rules) Department

CIRCULAR

No.60/95/Fin.

Dated, Thiruvananthapuram, 11th December, 1995.

Sub:- Modification of format of Report of Transfer of Charge – Use of old form instructions issued.

Ref:- 1. G.O.(P) No.268/95 Fin. Dated 28-3-1995.

2. Letter No.Co-ord.VI/12-45/Vol.IX/76/874 dated 26-9-1995 from the Accountant General (A & E), Kerala, Thiruvnanthapuram.

As per G.O. referred above, Government modified the format of Report of Transfer of Charge, Form No.7 of Kerala Financial Code Volume II, and requested the Accountant General to accept the Report of Transfer of Charges both in the old and new form till the stock of old form is depleted. Now the Accountant General in the letter second cited had informed that all the Gazetted Officers may be directed to furnish the Report of Transfer of Charges with separate covering letter of the relieved relieving officer indicating the entitlement number. Hence all the Gazetted Officers are direction to adhere to the above suggestion of the Accountant General positively.

P.V. BHASKARAN NAIR,
Joint Secretary (Finance).

GPT.4/4771/95/MC

To

The Accountant General (A & E/Audit), Kerala, Thiruvananthapuram.
All Heads of Departments and Offices.
All Departments (all sections) of the Secretariat.
The Secretary, Kerala Public Service Commission, Thiruvananthapuram, (with C.L.)
The Registrar, University of Kerala/Kochi/Kozhikode/Kottayam (with C.L.)
The Registrar, Kerala Agricultural University, Thrissur (with C.L.)
The General Manager, Kerala State Road Transport Corporation,
Thiruvananthapuram (with C.L.)
The Registrar of High Court, Ernakulam (with C.L.)
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.
The Secretary to Governor.
The Private Secretaries to the Chief Minister and other Ministers.
The Private Secretaries to the Leader of Opposition and Government Chief Whip.

The Under Secretary to the Chief Secretary.