

GOVERNMENT OF KERALA  
CIRCULAR

Sub:- Advance T.A. – Drawal of – instruction regarding.

Ref:- (1) G.P.D.Dis. 23021/56/ Fin dated 20-9-56 and (2) G.P.Dis. 36460/56 Fin dated 17-11-56.

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In the G.O.s referred to above, it was ordered that the advance T.A, granted to an officer should not exceed the actual T.A. admissible under the rules. Instances have however, been brought to the notice of Government wherein officers have drawn advance T.A. in excess if the amount actually admissible under the rules for the journey and refunded the advance part by part from subsequent T.A. Bills. The correct procedure is to limit the advance to the anticipated requirements of the tour and to adjust it in full when the decaled T.A. Bill for the journey is preferred, any balance left being remitted into the Treasury in full under intimation to the Comptroller. All Drawing Officers are therefore requested to follow this procedure a strictly.

(By order of the Governor)

Assistant Secretary.

Fin. R.B. 2-9049/59

FINANCE DEPARTMENT

Trivandrum,  
14<sup>th</sup> March 1959.

To

The Comptroller (vide copy of his letter No GADI/D/16-IAS/ 1512 dated 7-2-59)  
All Heads of Departments and offices.  
The Registrar of High Court (with C.L.)  
The Secretary, Public Service Commission (with C.L.)  
The Secretary to the Governor  
The Private Secretary to the Chief Minister and other Ministers.  
The Secretaries, Joint Secretaries, Additional Secretaries, Deputy Secretaries and Assistant Secretaries.  
The Personal Clerk to the Chief Secretary