

**GOVERNMENT OF KERALA**  
**Abstract**

**RULES – KERALA SERVICE RULES –PART III-RULES III-A**  
**INTRODUCED – FORM NO.II AND FORM NO.3-**  
**AMENDMENT ISSUED**

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**FINANCE DEPARTMENT**

**G.O.(P) 171/77/Fin.**

**Dated, Trivandrum, 3<sup>rd</sup> June 1977**

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- Read:-1.Notification No.11 (1) EV (A)/73 dated 14<sup>th</sup> July 1975 from the Government of India, Ministry of Finance Department of Expenditure) New Delhi.
2. Letter No. PRI.GI/6-44/75-76/394 dated 9-10-1975 from the Accountant General, Kerala, Trivandrum.

**NOTIFICATION**

**S.R.O. No. 529/77**-In exercise of the powers conferred by sub- section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968), read with section 3 thereof, the Government of Kerala hereby make the following amendments to the Kerala Service Rules, Namely :-

**AMENDMENTS**

*C.S.No. 326/77*

In part III of the said rules,-

(1) after rule III, the following sub-heading and rules shall be inserted, namely:-

**“SECTION I.A.” VERIFICATION OF QUALIFYING SERVICE AFTER 25 YEARS OF SERVICE OR 5 YEARS BEFORE RETIRMENT**

III A On a Government employee completing 25 years of service or on his being left with five years before date of retirement, whichever is earlier, the Audit Officer concerned in the case of a gazetted Government employee and or the Head of Office, in consultation with the Audit Officer , concerned, in the case of a non-gazetted Government employee shall, in accordance with the rules for the time being in force, verify the service rendered by such Government employee and determine the qualifying service and communicate to him the period of qualifying service so determined.”

(2) in Form 3, under the heading “List of Enclosures”

(a) in item 6, for clause (b) ,the following clause shall be substituted, namely:-

“(b) There copies pf the passport size photograph of the applicant and Wife/Husband, as the case may be, (either jointly or separately) duly attested by the Head of Office “

(b) after item 7, the following shall be inserted , namely:-

“If a Government employee is compulsorily retired the authority who is to prepare the pension papers may prepare and forward the papers to the Audit Office even in the absence of a formal application in Form No .II”.

(3) in Form II, in the foot note relating to clause (ii) of paragraph 3, the following shall be added at the end, namely:-

“ Where it is not possible for a Government employee to submit a photograph with his/her wife/husband , he/she may submit separate photographs. A gazetted Government employee shall have the photograph attested by the Head of Office before sending the same to the Audit Officer. In the case of non-gazetted Government employee the Head of Office shall attest the photograph before forwarding in Form 2-the pension papers-to the Audit Officer”.

By order of the Governor,  
K.V. RABINDRAN NAR,  
*Special Secretary*

#### EXPLANATORY NOTE

(This does not form part of the notification, but is intended to indicate the general purport)

Rule 32 of the Central Civil Service (Pension) Rules has been amended requiring preliminary verification of qualifying service in respect of employees who have completed 25 years of service or 5 years before retirement . Government have not so far incorporated in Kerala Service Rules, provision identical to those contained in Rule 32, Central Civil Service (Pension) Rules. It is therefore desired that provisions similar to those contained in the amended rule 32 of the Central Civil Service (Pension) Rules, 1972 are incorporated in Kerala Service Rules, Part III also.

For 5 and 8 appended to Central Civil Service (Pension) Rules have been amended permitting the production of separate photographs of the photographs. Government therefore consider the desirability of amending Form No II of Kerala Service Rules, Part III on the lines of the Central Civil Service (Pension) Rules.

In Form No. 7 of Central Civil Service (Pension) Rules an additional foot note requiring that in cases of compulsory retirement, pension papers should be forwarded to Audit Office even in the absence of Form No. 5 has been incorporated. Corresponding modification is considered necessary for incorporation in form No.3 of Kerala Service Rules , Part III.

The above notification is issued to incorporate these provisions.

To

The Accountant General Kerala, Trivandrum

All Heads of Departments and Offices

The Registrar, High Court, Ernakulam (with C.L.)

The Registrar, University of Kerala/Cochin/Calicut (with C.L.)

The Secretary , Kerala Public Service Commission, Trivandrum (with C.L.)

The Special Secretaries, Secretaries, Additional Secretaries, Joint Secretaries  
Deputy Secretaries and Under Secretaries to Government

The Private Secretaries to the Chief Minister and other Ministers

The Secretary to Governor

The Personal Clerks to the Chief Secretary and Additional Chief Secretary to  
Government