

GOVERNMENT OF KERALA
FINANCE (Loans) Department

CIRCULAR

No. 57/78/Fin.

Dated, Trivandrum, 21st July, 1978

Sub:- Advance-House Building Advance to Government Servants Statement of requirement of funds for the year 1978-79 - Instructions Issued.

Ref:- G.O. (P) 584/78/Fin. Dated 20-07-1978.

According to the G.O. cited, the ban on entertaining fresh applications for house building advance has been lifted with effect from 1-9-1978. New applications will be entertained subject to availability of funds. All heads of departments are directed to furnish their requirement of funds in the proforma appended so as to reach Government before 30-9-1978 positively.

Separate statements should be furnished in respect of (a) Class IV employees (b) Employees belonging to Scheduled Castes/Scheduled Tribes (c) Employees who have entered in to inter caste marriages and whose husbands or wife belongs to Scheduled Caste/Scheduled Tribes and (d) Others.

3. While preparing the statements the following instructions should be scrupulously followed -

(i) Applications received if any, during the ban period (ie from 18-11-1977 to 31-8-1978) should on no account be included in the statements Such applications should be returned to the parties concerned with the direction to apply afresh on or after 1-9-1978.

(ii) Applications which are supported with all the documents required under the Rules alone should be included in the statements.

(iii) Date of receipt of application to be column No.5. of the proforma is the date of the signature of the official superior/Head of the Department/Board of Revenue recorded in the application in Form No.29 or 30 of the Kerala Financial Code, as the case may be.

(iv) Each application should be thoroughly scrutinized and only those which are eligible for the advance in all respects under the rules should be included in the statements. Doubtful cases should be reported to Government for orders.

(v) The maximum amount of advance admissible is 50 times monthly pay of the Applicant or Rs 300000 whichever less.

PROFORMA

SI. No.	Name and designation of the applicant	Date of birth	Length of continuous service of the application	Date of receipt of the application	Amount applied for	Basic pay as on 1-10-78	Amount of loan eligible for	Purpose	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

G.K. PARUKUTTY AMMA
Additional Secretary

Forwarded to

The Accountant General, Kerala, Trivandrum
All Heads of Departments and Offices
The Registrar, High Court, Ernakulam (with C.L.)
The Secretary, K.P S.C. Trivandrum (with C.L.)
The Secretary, Legislature Secretariat
The Deputy Secretary, General Administration Department
The Secretary, Law Department
The Joint Secretary, Election Department
The Development Commissioner, Trivandrum
The Secretary to Governor
The Principals, Medical Colleges, Trivandrum/ Calicut/Kottayam\Alleppey
The Principals, Law College, Trivandrum/Ernakulam/Calicut
The Industrial Tribunal, Calicut/Alleppey
The Confidential Assistant to Special Secretary, (Finance)
The Private Secretary to Minister (Finance & Law).
