

GOVERNMENT OF KERALA
FINANCE (Loans) Departments

CIRCULAR

NO.30/85/Fin.

Dated, Trivandrum, 10th April, 1985

Sub: Advance –House Building Advances to Government Servants - Statement of requirement of funds for 1985-1986-instructions issued.

All the Heads of Departments/ sanctioning authorities are directed to furnish on or before 31-5-1985 statements of requirements of funds for house building advance for 1985-1986 in the pro forma appended in respect of each of the following:-

- (i) Application from Class-iv Employees towards original advance from 1-4-1982 to 31-3-1985,(in Pro FORMA NO 1)
- (ii) Application from physically handicapped employees who have 40% disability and are receiving Special Conveyance Allowance. The sup to 31-3-1985 (in Pro Forma no II).
- (iv) Applications from Scheduled Caste/Scheduled Tribes Employees towards additional advance (Completion/ Extension /Repairs) received up to 1-3-1985 (in Pro Forma no II)
- (v) Application for which advance was allotted/ sanctioned during 1984-85 but could not be drawn and disbursed due to Administrative delay (in Pro Forma no I)
- (vi) Application from other category of employees towards original Advance received from 1-4-1981 to 31-3-1985 (in Pro Forma no I)
- (vi) Applications received up to 31-3-1985 from those whose retirement is within 10 years as on 1-4-1985 (in Pro Forma no 1)

Separate Statements should be furnished in respect of each item.

Details of applications included in earlier statement, but not got allotted should also be included in the statement of requirement of funds.

JOSEPHINE ANNIE CLARENCE,
Additional Secretary.