

GOVERNMENT OF KERALA
Finance (Loans) Department

CIRCULAR

No.20/83/Fin

Dated, Trivandrum, 23rd APRIL 1983.

Sub:- Advance- Motor Conveyance Advance- Advance for the purchase of
Motor Car/Scooter- Entertaining of fresh applications- Instructions-Issued.
Ref:- Circular No.23/82/Fin dated 7-4-1982.

The ban on entertaining applications for Motor Conveyance Advances is here by lifted for a period of two months from the date of this order. Accordingly all Heads of Departments are hereby requested to accept the applications for Motor Conveyance Advance from the officers and forward the same to Government in the Finance Department through the Accountant General after verifying that the application and the agreement are in order.Scheduled Castes/ Scheduled Tribes Officers should specify the fact at the top of the application .

2 In the case of Scooter/ Motor Cycle Advances , the applications need not to be forwarded to Government. The Heads of Departments may accept the applications and furnish only the details on this account in the proforma given below before 30-6-1983.Separate details in the proforma should be forwarded in the case of Scheduled Castes/ Scheduled Tribes officers.

3 Those who have not been sanctioned Motor Conveyance Advance during the last financial year for want of funds may apply fresh. The Heads of Departments may also note that the applications put in Non- Gazetted Officers need not be sent to the Accountant General for verification.

4 The Heads of Departments are also requested to report the details of cases where funds have been allotted/ sanctioned in 1982-83 but could not be drawn on account of the economy orders in force. Separate details should be forwarded in such cases.

P C JOSEPH
Additional Secretary.

PRO FORMA

Name & Designation of the Applicant	Pay of special Pay (Class II)	Date of Receipt of application	Amount of advance applied for	Amount of advance eligible for under the rules
(1)	(2)	(3)	(4)	(5)

To

The accountant General, Kerala , Trivandrum
The Heads of Department & Officers
The Registrar of High Court , Ernakulam (with Covering letter)
The Confidential Assistant to the Special Secretary (Fin) and Special Secretaries and Secretaries to Government
The Confidential Assistant to Chief secretary.
All Departments of Secretariat.