

**GOVERNMENT OF KERALA**

No.8250/A1/86/P&ARD  
Personnel and Administrative  
Reforms (A) Department,  
Trivandrum, dated: 4-10-1986

**CIRCULAR**

Sub:- Training within India-Deputation of Officers regarding-

In response to the Circulars received from the Training Division. Government of India as well as the various Training Instructions State Government in the Personnel & Administrative Reforms Department nominates and depute & candidates for various training courses. Usually acceptances of the nominations is received long after the nomination is made and only very short period is left between the date of communication of acceptance of nomination and the date of commencement of the training course. Orders are being issued by the State Government deputing the officers for training immediately on receipt of communication of acceptance of the nomination.

2. An instance of non-attendance at a training programme by an officer due to non availability of railway reservation has been brought to the notice of Government. This not only results in non-utilization of training facility but also causes difficulties to the Organizers of the training programme.

3. Once the candidate recommended by a Head of a Department is nominated by the Government it will be the responsibility of the candidate to attend the training programme if selected and deputed. The candidate should secure reservation for the onward journey for attending the training sufficiently in advance. Non attendance of training programme by a candidate deputed will lead to disqualification for further training.

**K.L.N. RAO,**  
**Commissioner and Secretary to Government.**

To,  
All Heads of Departments,

Forwarded/by order  
Sd/-  
Section Officer.

/Copy/

Endt. No. E1-36915/86/L.Dis.dated 27.10.1986

Copy forwarded to all sub officers for information and future guidance. Copy to stock file.

V/28/10

For Chief Conservator of Forests.