

GOVERNMENT OF KERALA

Abstract

PUBLIC SERVICES – KERALA MINISTERIAL SERVICE – PERSONS APPOINTED AS TYPIST – CLERK AND CLERK – TYPIST – EXERCISE OF OPTION – ORDERS ISSUED

PUBLIC (SERVICES D) DEPARTMENT

G.O. (MS) No.86/76/PD

Dated, Trivandrum, 25th March 1976

- Read: 1. G.O. (MS) No. 541/PD dated 16-8-1960
2. G.O. (MS) No. 486/PD dated 12-6-1961
3. G.O. (MS) No. 13/75/PD dated 13-1-1975

ORDER

In G.O. (Ms) No. 541/PD dated 16-8-1960 Government issued orders that in the interest of economy, the categories of Clerk – Typists and Typist – Clerks will be retained, that Typist-Clerks and Clerk – Typist will however be made eligible for promotion as U.D. Clerks or U.D. Typists and that for this purpose they will be brought on a combined seniority list along with L.D. Clerks or L.D. Typists as the case may be. It was also ordered that candidates appointed as Clerk-Typists or Typist-Clerks on the advice of the public A Service Commission would be included in the list of L.D. Clerks or L.D. Typists according to the option of the persons concerned and that they should exercise their option to be included in the list of L.D. Clerks or L.D. Typists according to the option of the persons concerned and that they should exercised within a period of two month from case of persons appointed after the date of issue of the order, the option should be exercise with in a period of one month from the date of joining date .In the Go read as second paper above, Government ordered that the time limit prescribed in the G.O. first cited for the exercise of shall be extended up to the end of July 1961, he will be treated as a L.D. Typist for the purpose of promotion. In the G.O. read as third paper above Government ordered that if any of the Clerks-Typists/ Typists-Clerks appointed after 12-6-1961 does not exercise option within one month from the date of appointment he will be treated as a Lower Division Typist for purpose of promotion.

It has come to the notice of Government that newly appointed Clerks-Typists/ Typists-Clerk often fail to exercise this option within the time due to ignorance of the G.O in this regard. Government are therefore pleased to order that the appointing authorities should, at the time of appointing Typist-Clerks and Clerk-Typists, bring to their notice the above order relating to exercise of option by including the same in the appointing order itself.

/By order of the Governor /

**C.RANGASWAMY,
UNDER SECRETARY**

To

All Heads of Departments and Offices,
All Departments (all sections) of the Secretariat.
The Secretary, Kerala Public Service Commission,
The Registrar, High Court, Ernakulam,
The Registrar, University of Kerala/Calicut/Cochin
The Registrar, Kerala Agricultural University, Trichur,
The Advocate General, Ernakulam
The Secretary, Kerala State Electricity Board
The General Manager, K.S.R.T.C., Trivandrum
The Secretary to Governor.
The Private Secretary to Chief Minister and other Minister,
The Stenographers to the Chief Secretary and Additional Secretary.