

**GOVERNMENT OF KERALA**  
**General Administration (Ser. D) Department**

**CIRCULAR**

*No.109117/SD4/82/GAD.*

*Dated, Trivandrum, 12th November,1982*

*Sub:-* Candidates advised for recruitment by the Public Service Commission –  
Issue of appointment orders- Time limit Prescribed-Instructions issued.  
*Ref:-* Letter No AI (5) 31294/81/GW dated 13-9-1982 of the Kerala Public  
Service Commission, Trivandrum.

The Kerala Public Service Commission in the letter cited has pointed out that while advising candidates for various posts, issue of appointment orders in many cases is receiving complaints of non- receipt of appointment orders even after long periods from the date of advice and seeking remedies. A number of candidates have even moved the High Court in the matter. Therefore the commission has decided to incorporate a clause in the advice letters to all appointing authorities, specifying that the orders of appointment should be issued to candidates as early as possible and in no case it should exceed the maximum period of three months from the date of advice, failing with the matter should be reported to the Commission with reasons for the delay.

2. In the circumstances, Government direct that the Heads of Departments /\* appointing authorities including the Kerala State Road Transport Corporation and other Government owned Companies and Corporations to which the Commission makes selections should issue appointment orders to the candidates advised by the Public service Commission promptly, and that in no case it should exceed the maximum period of three months from the date of advice failing which the matter should be reported to the Commission with reasons for the delay.

**M.G.VELAPPAN NAIR,**  
*Joint Secretary.*

To

All Heads of Departments / Appointing Authorities / Offices.  
All Departments (All Sections)of the Secretariat.  
The Secretary, Kerala Public serv ice commission (with C.L)  
The Registrar, High Court of Kerala, Ernakulam (with C.L)  
The Registrar, High Court of Kerala / Calicut / Cochin (with C.L)  
The Registrar, Agricultural University, Trichur (with C.L)  
The Advocate General, Ernakulam (with C.L)  
The Secretary, Kerala State Electricity Board (with C.L)  
The General Manager, Kerala State Road Transport Corporation, Trivandrum  
The Secretary to Governor.( with C.L)  
The Private Secretaries to the Chief Minister and other Ministers.  
The Deputy Secretary to Chief Secretary.