Office of the Conservator of Forests, Chalakudy, Dated 8-8-1963.

## **MEMORANDUM**

Sub:- Extraction of timber from coupe III Kurishumudi-Tender dated 31-7-1963.

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It is seen that the Divl. Forest officer has invited tenders for working down trees from the above coupe before getting the standard rate approved by the conservator of forests. He has not even furnished the certificates called for, to the effect that he has checked the working, survey and demarcation. The survey records returned to him on 5-7-1963 has not yet been resubmitted. Without furnishing these essential details, the Divl. Forest Officer has submitted the tenders received by him on 31-7-1963, duly recommending the work to be sanctioned in favour of the lowest tenders. This is not strictly correct as per standing orders.

The Divl. Forest Officers is therefore informed that, in future, he should invariably furnished a certificate to this office to the effect that he has checked and sanctioned the surcey and recreations of the coupe as well as enumeration or making done in the coupe. Such a certificate should be furnished before conducting a tender or suction for extraction of timber supply or sale coupes.

Receipt of this order should be acknowledged.

То

The Divl. Forest officer, Malayattoor.

For conservator of Forests.

Copy forwarded to all other divl. Forest officers and Sections CH, ML, KT., TH and Circular file.