

C1-14342/88

Office of the Chief conservator of Forests,
Trivandrum. Dt.3-5-88.

CIRCULAR NO.15/88

Sub:- List of contracts and agreements and supply of copies of contract and agreements to Audit.

Ref:- Circular No. 55/87/Fin. Dt 28-7-87 of the Finance (Budget Wing) Department.

According to the instructions issued by Finance Department as per Circular cited and Articles 143 of K.F.C.Vol.1, copies of contracts and agreements involving amounts of Rs.Fifty thousand and above are invariably to be forwarded to Audit by the 5th every succeeding month. But now Accountant General has informed that many of the officers are not sending the documents promptly to Audit.

It is therefore requested to ensure that the lists of all contracts and agreements entered into in respect of Circles/ Divisions in a month duly supported by copies of the following categories of contracts and agreements are forwarded to Audit regularly by 5h of the succeeding month.

1. All Contracts and agreements for Rs.50,000 and above.
2. All rate and running contracts irrespective of the amounts,.
3. All usual and important contracts irrespective of the amounts.

In cases there are no contracts/agreements falling under the above categories in a particular month a "NIL" statement may be forwarded to the Accountant General, Trivandrum. The receipt of this Circular should be acknowledged.

Sd/-

M .SIVARAJAN

Principle Chief Conservator of Forests.

To

All Conservator of Forests.

Divl.Forest Officer.

Asst.Conservator of Forests, Wild life Warden.

All Branch Officer, Section Heads PA's and CA's of all Chief Conservator of Forests.

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*For Conservator of Forests,
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