

From

The Chief Conservator of Forests

To

The Executive Engineer,
Forest Engineering Wing,
Kozhikode & Trivandrum.

Sir,

Sub:- Civil works execution by Forest Engg. Wing-details on procedure to be followed:-
Ref:- Nil.

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Repeated instructions were issued to the Forest Engg. Wing to mention the location of civil works taken up by them with reference to the forest range and forest division in which the work proposed is located. It is seen that the Forest Engg. Wing is continuing to function as a regular P.W.D. Unit without realizing that the wing exclusively functions to cater the needs of the Forest department.

The following procedure is prescribed for fixing up civil work by Forest Engg. Division.

- (1) Any Civil work taken up by Forest Engg. Wing should be on the request of the Divisional Forest Officer/Conservator of Forests preceded the work in the approved list of works.
- (2) Investigation for the work should be done under intimation to the Divisional Forest Officer/Range officer in whose jurisdiction the work proposed is located.
- (3) Copies of all sanction (Administrative sanction and Technical sanction) for the work should be given to the Conservator of Forests/Divisional Forest Officers in whose jurisdiction the work proposed is located.
- (4) In the tender native there should be mention of the location of the work with reference to the territorial jurisdiction of the Forest division/range in which the work has location.
- (5) In the investigation report and estimate report mention of the location of the work with reference to the forest range and division in which the work is situated and mention about the forest ranges and divisions benefited should also found a place.
- (6) In the tender report also the above facts under item (5) supra should find a place.
- (7) In the Annexure to the tender report (prescribed) under G.O.MS.39/73 dated 20-2-73) under column 2 provide (a) Name of division exciting the work (b) Name of forest division in which the work is located and (c) Name of forest range in which the work is located.
- (8) In the tender report on roads specific mention should be there whether the Conservator of Forests in whose jurisdiction the work fails has been consulted.

Please note that if these formalities are not observes the tender recommendation will not be considered by this office.

The receipt of this reference should be acknowledged.

Yours faithfully,
For Chief Conservator of Forests.

To

Copy to Additional Chief Conservator of Forests (Wild Life)
Copy to All CFs/D.F.Os/Sub officers.
Copy to Field Director, Wild Life preservation Officer.
Copy to A.E.N (M), C.F.(P) and A.C.F. (P)