

THE GOVERNMENT OF KERALA

Abstract
LEAVE SALARY UNDER KERALA SERVICE RULES-
CLAIMING OF

FINANCE DEPARTMENT

G.O (P) 580/60

Dated, Trivandrum, 1st December 1960.

Read: Letter No. TM.1/12-28//59-61/412 dated 1-10-1960 from the Accountant General, Kerala.

ORDER

The Accountant General has pointed out in his letter cited that it has been observed in the course of audit that in cases where the leave salary under the Kerala Service Rules is claimed based on average pay calculations (vide rule 92 (i) Part I K S R) the statement showing the details of calculation required to be furnished along with the establishment bill (vide instruction No. 6 printed in the bills are invariably omitted. In view of this the correctness of the leave salary drawn is not susceptible of check in adult and this results in a lot of correspondence.

To obviate this difficulty all drawing officers are directed to see that calculation statements are attached whenever leave salary based on average pay is claimed in the bills.

In cases where leave salary not based on average pay is claimed, the following information should be furnished in the bills or in the absentee statements.

- (a) the rules by which the officer is governed (T. S. R/ C.S.R./F.R./K.S.R).
- (b) whether the incumbent is substantive or officiating in the post from which he proceeds on leave.
- (c) Whether he has been officiating in the post from which he proceeds on leave for more than 3 years.

By order of the Governor,

T.P. BALAKRISHNAN UNNI,

Assistant Secretary.

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To

The Accountant General.

All Heads of Departments.

All Departments of the Secretariat.

The Secretary Public Service Commission with C.L.

The Registrar of High Court Ernakulam with C.L

The Registrar of University with C.L

Private Secretary of the Chief Minister and all Ministers.

The Secretary to the Governor.

The Secretaries, Additional Secretaries, Joint Secretaries. Deputy Secretaries and Assistant Secretaries.