

GOVERNMENT OF KERALA

Finance (Rules) Department

CIRCULAR

No. 58/72/Fin.

Dated Trivandrum, 27th July, 1972.

Sub:- Special Pay—Special Pay granted to Head Clerks/Head Typists Classification of—
Clarification.

Ref:- 1. G.O (P) 571/71/Fin. Dated 15-9-1971
2. Letter No. DA-17/PW/D/1-3/79/715 dated 30-6-1972 from the Accountant
General.

Copies of the letter cited and the reply to it are circularized for information and
guidance of all officers.

G. JEOTHI,
Deputy Secretary.

To

The Accountant General, Kerala, Trivandrum.

All Heads of Departments and Offices.

All Departments and Sections of Secretariat.

The Secretary, Kerala Public Service Commission (with C.L)

The Registrar, High Court of Kerala (with C.L.)

The Registrar, University of Calicut (with C.L)

The Registrar, University of Cochin (with C.L)

All Officers of the Secretariat

The Secretary to the Governor.

The Private Secretary to Chief Minister

The Private Secretaries to other Ministers.

The Stenographer to Chief Secretary.

Copy of letter No. DA. 17/PW/D/1-3/79/715 dated 30-6-1972 from the Accountant General, Kerala addressed to the Secretary to Government, Finance Department, Government of Kerala, Trivandrum.

Sub:- Supervisory allowance granted to U.D.C. for attending to Head Clerks duties—
Clarification sought for---

Ref:- G.O (P) No. 571/71/Fin. Dated 15-9-1971

Sir,

Please refer to G.O. cited above where in it has been ordered that the special pay (supervisory allowance of Rs. 15) granted to Head Clerks/Head Accountants and Head Typists in the scale of pay of the posts of Upper Division Clerks/ Typists will be treated as given in lieu of a higher time scale of pay and will be taken into account for purpose of pay fixation on promotion to higher scales and these orders would take effect from 1-7-1968.

It has to be pointed out in this connection that the granting of supervisory allowance for attending to the duties of Head Clerks in small offices is not made to the senior most U.D.C. of the Department and hence it creates disparity in pay of U.D.C's. When the senior most U.D.C. and the U.D.C. with supervisory allowances are promoted to the grade of Head Clerks with a different scale of pay. Based on a concrete case, the examples given below may be seen.

- A. Senior most U.D.C. working in a Division Office getting Rs. 260 in the scale of 130-270
- B. A Junior U.D.C. working in a Sub Division Office getting Rs. 260 in the scale of 130-270 with a supervisory allowance of Rs. 15 in the Sub Division Office.

Both of them are promoted to the cadre of Head Clerk on 21-3-1969 in the scale of Rs 175-10-255-12-315. The pay of both the incumbents will be fixed as below.-

A.	Pay on 21-8-1969 U.D.C	Rs. 260
	National Increment	<u>Rs. 10</u>
		Rs. 270
	N.S. in the higher scale (175-10-255-12-315)	Rs. 279
	Pay on 21-8-1969 U.D.C	Rs. 260+15
	National Increment	<u>Rs. 10</u>
	Total	Rs. 270+15=285
	N.S. in the higher scale (175-10-255-12-315)	Rs. 291

The U.D.C with supervisory allowance cannot therefore be treated as a promotion post in which case the senior most U.D.C. should have been given and hence it appears that taking into account of the supervisory allowances for the fixation of pay at the time of promotion to the H.C's post with a higher scale, is not regular.

The position requires clarification.

(Sd.)

Accounts Officer.

Copy of letter No. 37652/R-1/72/Fin dated 27-7-1972 from the Finance Secretary addressed to the Accountant General, Kerala, Trivandrum.

Sir,

Sub: -- Supervisory allowance granted to Upper Division Clerks for attending to duties of Head Clerks-Clarification sought for-

Ref:-- 1. G.O. (P) 571/71/Fin. Dated 15-9-1971.
2. Your letter No.DA-17/PW/D/1-3/715 dated 30-6-1972.

I am directed to state as follows:-

The Government Order cited in which the Special pay granted to Upper Division Clerks/Upper Division Typists for attending to duties of Head Clerks/Head Accountants and Head Typists has been re-classified as Special Pay granted in lieu of a separate higher time scale, takes effect from 1-7-1968. So the Special Pay drawn for the period prior to that date will remain as Class II Special Pay under Appendix IV, Kerala Service Rules, which cannot be reckoned for the purpose of fixation of pay in terms of G.O. (MS) 185/65/Fin. Dated 14-5-1965. In the case of officers who were drawing the special pay from dates prior to 1-7-1968 and continue to draw it from 1-7-1968 also, they have to be deemed to have been appointed to the post of Head Clerk/Head Typist carrying special pay in lieu of a separate higher time-scale on 1-7-1968 and fixation of pay on promotion to higher posts regulated on that basis. So the fixation of pay done in the case mentioned in your letter is not in accordance with the rules.

As regards appointment to the post of Head Clerk on Rs.130-270 with a special pay Rs.15. p.m., it may be noted that with the issuance of the Government Order cited, this post has become a higher post the appointment to which has to be made according to the normal rules of promotion Cases of appointments already made without considering the above principles have to be treated as erroneous and pay regulated in accordance with the Government Decision under rule 37-A, Part. Kerala Service Rules Special orders will have to be issued in each such case.

Yours faithfully,

(Sd.)

For Finance Secretary.