

Copy of Govt. Memo No.4080/D.II/66/Plg. dated 03.06.1966 from the Secretary, Planning Department to the Heads of Departments.

Sub:- Preparation of monthly and quarterly progress reports further instructions

Ref:- Memo No.8505/D.II/65/Plg. Dated 12-4-66 from the Planning Department

While proposing a revision of the proforma in use for reporting the progress of implementation of plan schemes, most of the District Collectors insisted on a new column, being introduced therein namely "Budget allotment" for the year as District from "budget provision" for the year. The collectors pointed out that often the amounts allotted to the district varied a great deal from what was shown as budget provision in the District wise break up.

The Heads of Departments are requested to ensure that in allotting funds, the District-wise break up is followed faithfully in respect of each District for the various schemes implemented therein so as to obviate the difficulty pointed out by the District Collectors.

Endt. On P1-18845/66 dated 21-6-1966

Copy forwarded to the Conservator of Forests, Chalakudy for information and attention.

Sd/- for Chief Conservator of Forests

Endt. On P8.7081/66 dated 14-7-1966

Copy to HA for attention in allotting funds.

Copy to Senior Superintendent

Conservator's Office,
Chalakudy.

For Conservator of Forests